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**City of Santee  
Regular Meeting Agenda**

**Santee City Council  
CDC Successor Agency  
Santee Public Financing Authority**

**Council Chamber – Building 2  
10601 Magnolia Avenue  
Santee, CA 92071**

**January 22, 2014  
7:00 PM**

**ROLL CALL:** Mayor Randy Voepel  
Vice Mayor Rob McNelis  
Council Members Jack Dale, John W. Minto, and John Ryan

**LEGISLATIVE INVOCATION \ PLEDGE OF ALLEGIANCE:**

**PROCLAMATION: Santee Health Awareness Month**

**ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:**

**1. CONSENT CALENDAR:**

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk before the meeting is called to order. Speakers are limited to 3 minutes.

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**
- (B) Approval of Meeting Minutes:**
  - **Santee City Council 1-8-14 Regular Meeting**
  - **CDC Successor Agency 1-8-14 Regular Meeting**
  - **Public Financing Authority 1-8-14 Regular Meeting**
- (C) Approval of Payment of Demands as presented.**
- (D) Approval of the expenditure of \$84,103.28 for December 2013 legal services and related costs.**

- (E) Approval of an agreement for professional services between the City of Santee and Fireworks and Stage FX America in an amount not to exceed \$22,500 for the July 4, 2014 display; and authorization for the City Manager to execute the agreement and up to three optional one-year extensions at a cost not to exceed \$22,500 plus any additional amount tied to the annual San Diego Consumer Price Index.
- (F) Adoption of a Resolution authorizing the Director of Development Services to execute a Program Supplement Agreement with the State of California for the Federal Highway Safety Improvement Program (HSIP) grant funds for the Citywide Sign Upgrade project and direction to file a Notice of Exemption with the San Diego County Clerk's Office.

2. PUBLIC HEARINGS: None

3. ORDINANCES (First Reading): None

4. CITY COUNCIL ITEMS AND REPORTS:

- (A) Annual presentation of Local Appointments List – Boards, Commissions & Committees.

Recommendation:

1. Council action on recommended appointment(s), if any, as presented by Mayor at meeting; and
2. Reaffirmation/continuance of all other standing groups and representation as listed.

5. CONTINUED BUSINESS: None

6. NEW BUSINESS:

- (A) Resolution authorizing execution of a professional services agreement with Atkins North America, Inc. to develop the Sustainable Santee Action Plan.

Recommendation:

Adopt the resolution authorizing the City Manager to execute a professional services agreement with Atkins North America, Inc. in an amount not to exceed \$106,400 and accelerating the fiscal year 2014-15 appropriation of \$26,400 to fiscal year 2013-14.

**(B) Resolution approving the application for grant funds for the Sustainable Communities Planning Grant and Incentives Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006. (Proposition 84)**

Recommendation:

Adopt the Resolution authorizing the submittal of an application for a grant under the Sustainable Communities Planning Grant and Incentives Program and allow the City Manager to execute a grant agreement with the State of California.

**7. COMMUNICATION FROM THE PUBLIC:**

*Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**8. CITY MANAGER REPORTS:**

**9. CDC SUCCESSOR AGENCY:**  
(Note: Minutes appear as Item 1B)

**10. SANTEE PUBLIC FINANCING AUTHORITY:**  
(Note: Minutes appear as Item 1B)

**11. CITY ATTORNEY REPORTS:**

**12. CLOSED SESSION:**       None

**13. ADJOURNMENT:**



Feb	06	Santee Park & Recreation Committee	Bldg. 6 Conf. Rm.
Feb	10	Community Oriented Policing Committee	Council Chamber
Feb	12	City Council Meeting	Council Chamber
Feb	26	City Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City's website at [www.CityofSanteeCa.gov](http://www.CityofSanteeCa.gov).**

*The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.*

State of California    } County of San Diego   } ss. City of Santee           }	<h3>AFFIDAVIT OF POSTING AGENDA</h3>
I, <u>Patsy Bell, CMC, City Clerk</u> of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with Resolution 61-2003 on <u>January 17, 2014</u> at <u>4:30 p.m.</u>	
_____ Signature	_____ 1/17/14 Date

City of Santee  
**COUNCIL AGENDA STATEMENT**

PROC

**MEETING DATE**     January 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE**     PROCLAMATION: SANTEE HEALTH AWARENESS MONTH

**DIRECTOR/DEPARTMENT**     John W. Minto, Council Member

**SUMMARY**

The Santee Health Network's mission is to create awareness of health issues and to educate the public about services that will prevent or treat these problems.

Based on statistics provided by the San Diego County Health and Human Services Department, San Diego East County is a large, diverse, mostly low and middle income region with a high proportion of older, white adult residents.

Although East County residents are in good general health compared to most other regions, they have higher rates of non-communicable (chronic) disease, medical encounters, and death than nearly all other regions.

Santee has the distinction of leading all East County communities with greater chronic health risks in the following categories:

Coronary Heart Disease	21.6%
Stroke	2.1%
Diabetes	11.6%
Chronic Obstructive Pulmonary Disease	17.2

In support of the Santee Health Network's efforts, a proclamation has been prepared designating January 2014 as "Santee Health Awareness Month" to increase Santee citizens' awareness of health issues and provide information about resources to treat or prevent these problems.

**FINANCIAL STATEMENT**     N/A

**CITY ATTORNEY REVIEW**      N/A      Completed

**RECOMMENDATION** ✓ Present proclamation.

**ATTACHMENTS (Listed Below)**

Proclamation.

# City of Santee, California

## Proclamation

**WHEREAS**, the city of Santee is committed to increasing awareness of healthy choices for its citizens; and

**WHEREAS**, the Santee Health Network's mission is to create awareness of health issues and to educate the public about services that will prevent or treat health problems; and

**WHEREAS** based on data provided by the San Diego County Health and Human Services Department, San Diego East County is a large, diverse, mostly low and middle income region with a high proportion of older, white, adult residents; and

**WHEREAS** due to the rural nature of most of the region, access to care is often difficult. In spite of transportation barriers, East County residents participate in public programs as often as residents of many of the other regions of San Diego County. In fact, East County residents participate in more programs than other regions; and

**WHEREAS** although East County residents are in good general health compared to most other regions, they have higher rates of non-communicable (chronic) disease, medical encounters, and death than nearly all other regions; and.

**WHEREAS**, Santee has the distinction of leading all East County communities with greater chronic health risks in the following categories: Coronary Heart Disease 21.6%; Stroke 2.1%; Diabetes 11.6%; Chronic Obstructive Pulmonary Disease 17.2.

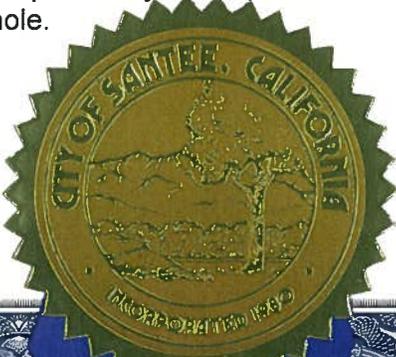
**NOW, THEREFORE**, I, John W. Minto, Councilmember of the City of Santee, on behalf of the City Council, do hereby proclaim the month of January, 2014 as

### **"SANTEE HEALTH AWARENESS MONTH"**

in the City of Santee and encourage citizens to become aware of their health issues and explore ways to improve individual health as well as the health of our region as a whole.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-second day of January, two thousand fourteen, and have caused the Official Seal of the City of Santee to be affixed.

\_\_\_\_\_  
Council Member John W. Minto



City of Santee  
**COUNCIL AGENDA STATEMENT**

1B

**MEETING DATE**      January 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE**            **APPROVAL OF MEETING MINUTES: SANTEE CITY COUNCIL,  
CDC SUCCESSOR AGENCY AND SANTEE PUBLIC FINANCING  
AUTHORITY REGULAR MEETING OF JANUARY 8, 2014**

**DIRECTOR/DEPARTMENT**      Patsy Bell, CMC, City Clerk

PB

**SUMMARY**

Submitted for your consideration and approval are the minutes of the above meeting.

**FINANCIAL STATEMENT**

N/A

**CITY ATTORNEY REVIEW**

N/A       Completed

**RECOMMENDATION**

Approve Minutes as presented.

**ATTACHMENTS (Listed Below)**

January 8, 2014 Minutes

## **Minutes**

**Santee City Council  
CDC Successor Agency  
Santee Public Financing Authority**

**Draft**

**Council Chambers  
10601 Magnolia Avenue  
Santee, California**

**January 8, 2014**

This Regular Meeting of the Santee City Council, the CDC Successor Agency, and the Santee Public Financing Authority was called to order by Mayor/Chair Randy Voepel at 7:05 p.m.

Council Members present were: Mayor/Chair Randy Voepel; Vice Mayor/Vice Chair Rob McNelis; and Council/Authority Members Jack E. Dale, John W. Minto, and John Ryan.

Staff present were: City Manager/Authority Secretary Keith Till, City/Authority Attorney Shawn Hagerty, Deputy City Manager/Director of Development Services Pedro Orso-Delgado, Director of Community Services Bill Maertz, Finance Director/Treasurer Tim McDermott, Director of Fire and Life Safety Bob Leigh, Director of Human Resources Jodene Dunphy, Director of Planning Melanie Kush, Assistant to the City Manager Kathy Valverde, Senior Management Analyst Pamela White, Santee Sheriff's Captain James Bovet, City Clerk Patsy Bell, and Administrative Secretary Pam Coleman.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, and City Attorney shall be used to indicate Mayor/Chair, Vice Mayor/Vice Chair, Council/Authority Member, City Manager/Authority Secretary, and City/Authority Attorney)

**LEGISLATIVE INVOCATION: Imam Taha Hassane, Islamic Center of San Diego**

**PLEDGE OF ALLEGIANCE: Dustin Trodder**

**ADJOURNMENT IN MEMORY: Lisa Hopewell**

Mayor Voepel presented the Adjournment in Memory certificate to Lisa Hopewell's husband Mark Hopewell, son Danny Hopewell, father John Birdwell, brother Steven Birdwell, and sister-in-law Joan Birdwell.

**Draft**

**ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:**      None

**1.      CONSENT CALENDAR:**

- (A)    Approval of reading by title only and waiver of reading in full of Ordinances on agenda.
- (B)    Approval of Meeting Minutes:
  - Santee City Council 12-11-13 Regular and 12-17-13 Special Meetings
  - CDC Successor Agency 12-11-13 Regular Meeting
  - Public Financing Authority 12-11-13 Regular Meeting
- (C)    Approval of Payment of Demands as presented.
- (D)    Adoption of a Resolution accepting the Town Center Community Park Sports Complex Sideline Netting Project (CIP 2013-35) as complete and authorization to file a Notice of Completion. (Reso 1-2014)
- (E)    Adoption of a Resolution accepting the construction contract with T&M Electric Incorporated, DBA Perry Electric, for the Bike Lane Project Video Detection Upgrades (CIP 2013-52) as complete and authorization to file a Notice of Completion. (Reso 2-2014)
- (F)    Rejection of a claim against the City by Everett Evleth per Government Code Section 913.

**ACTION:** On motion of Vice Mayor McNelis, seconded by Council Member Minto, the Agenda and Consent Calendar were approved as presented with all voting aye.

**2.      PUBLIC HEARINGS:**      None

**3.      ORDINANCES (First Reading):**      None

**4.      CITY COUNCIL ITEMS AND REPORTS:**

Council Member Dale announced that he was re-elected as Chair of the San Diego Association of Governments (SANDAG) Board of Directors for an additional year.

**5.      CONTINUED BUSINESS:**      None

**6. NEW BUSINESS:**

- (A) Authorization for additional construction change orders on the Woodside Avenue / Magnolia Avenue Storm Drain Improvements, CIP 2012-21.**

Principal Civil Engineer Carl Schmitz presented the staff report utilizing a PowerPoint presentation. During discussion, Director of Development Services Orso-Delgado and Principal Civil Engineer Schmitz answered Council's questions.

**ACTION:** On motion of Council Member Minto, seconded by Vice Mayor McNelis, an additional \$200,000 in contract change orders for construction improvements and removal of contaminated soils was authorized with all voting aye.

- (B) Status update and Resolution authorizing the City Manager to enter into an agreement with San Diego Gas & Electric for utility undergrounding on the Prospect Avenue Corridor Enhancement Project, CIP 2011-50. (Reso 3-2014)**

Director of Development Services Orso-Delgado Presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

**ACTION:** On motion of Council Member Minto, seconded by Council Member Ryan, the Resolution authorizing the City Manager to enter into an agreement with San Diego Gas & Electric for utility undergrounding on the Prospect Avenue Corridor Enhancement Project was adopted and the report was noted and filed with all voting aye.

- (C) Abandoned shopping cart workshop.**

Planning Director Kush presented the staff report utilizing a PowerPoint presentation and answered Council's questions. During discussion several options were discussed ranging from contacting store managers to adopting an ordinance requiring stores to have shopping carts with a wheel-locking mechanism that does not allow for cart removal from the parking lot. Council Member Minto suggested having the topic discussed at the next Community Oriented Policing Committee (COMPOC) meeting, where different options could be further researched and vetted out and then return recommendations to Council. Agreeing with further research by COMPOC, Vice Mayor McNelis requested that a report come back to Council in the near future.

**PUBLIC SPEAKER:**

- John Olsen, Santee Chamber of Commerce

Draft

After further discussion, it was Council consensus to direct staff to have the Community Oriented Policing Committee review the item at their next meeting and report back to Council with any suggestions and/or recommendations.

**7. COMMUNICATION FROM THE PUBLIC:**

- (A) Robert Germann distributed and discussed a Finding of No Significant Impact and Record of Decision report by the U.S. Department of Transportation Federal Aviation Administration regarding a proposed 70-acre redevelopment project at the Gillespie Field Airport.
- (B) Frank Janda expressed concerns with the increasing number of air planes flying over Santee due to the flight schools at Gillespie Field Airport.
- (C) Donna Ewing thanked City of Santee staff members Senior Management Analyst Tom Romstad and City Clerk Bell for their assistance regarding a rent control issue at Town & Country mobile home park.
- (D) Mike Armstrong thanked City of Santee Fire Chief Leigh for his assistance regarding fire lanes at Town & Country mobile home park.
- (E) John Olsen, Santee Chamber of Commerce, discussed upcoming events.
- (F) Karen Bisignano expressed concerns with new park owners and managers not being aware of the rent control ordinance in the City of Santee.

**8. CITY MANAGER REPORTS: None**

**9. CDC SUCCESSOR AGENCY:**  
(Note: Minutes appear as Item 1B)

**10. SANTEE PUBLIC FINANCING AUTHORITY:**  
(Note: Minutes appear as Item 1B)

Draft

11. CITY ATTORNEY REPORTS: None

12. CLOSED SESSION: None

**13. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 8:31 p.m. in Memory of Lisa Hopewell.

Date Approved: \_\_\_\_\_

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Patsy Bell, City Clerk and for  
Authority Secretary Keith Till

City of Santee  
**COUNCIL AGENDA STATEMENT**

1C

**MEETING DATE**     January 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE**     PAYMENT OF DEMANDS

**DIRECTOR/DEPARTMENT**     Tim K. McDermott/Finance *tm*

**SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

**FINANCIAL STATEMENT** *tm*

Adequate budgeted funds are available for the payment of demands per the attached listing.

**CITY ATTORNEY REVIEW**      N/A      Completed

**RECOMMENDATION** *HL*

Approval of the payment of demands as presented.

**ATTACHMENTS (Listed Below)**

- 1) Payment of Demands-Summary of Checks Issued
- 2) Disbursement Journal

Payment of Demands  
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
12/31/13	Accounts Payable	\$ 574,949.53
01/07/14	Accounts Payable	12,537.31
01/08/14	Accounts Payable	175,636.05
01/09/14	Accounts Payable	331,143.93
01/09/14	Payroll	<u>283,919.57</u>
	TOTAL	<u>\$ 1,378,186.39</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.

  
\_\_\_\_\_  
Tim K. McDermott, Director of Finance

Voucher List  
CITY OF SANTEE

vchlist  
12/31/2013 11:17:29AM

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104354	12/31/2013	11419 ANALYTICAL CHEMISTS INC	33695-A		EQUIPMENT TESTING	255.00
					<b>Total :</b>	<b>255.00</b>
104355	12/31/2013	10014 ASAP ENGRAVERS	34136		NAME BADGES	31.15
					<b>Total :</b>	<b>31.15</b>
104356	12/31/2013	10293 AUTO ZONE INC	3347752359	50367	VEHICLE SUPPLIES	3.20
					<b>Total :</b>	<b>3.20</b>
104357	12/31/2013	10619 BELL, PATSY	12202013	50534	TUITION REIMBURSEMENT	294.00
					<b>Total :</b>	<b>294.00</b>
104358	12/31/2013	10021 BOUND TREE MEDICAL LLC	81275392	50586	EMS SUPPLIES	325.12
			81275393	50586	EMS SUPPLIES	164.19
			81275394	50586	EMS SUPPLIES	6.51
			81277218	50586	EMS SUPPLIES	47.40
			81277219	50586	EMS SUPPLIES	133.22
			81277220	50586	EMS SUPPLIES	5.84
					<b>Total :</b>	<b>682.28</b>
104359	12/31/2013	10098 BURNER, RONALD	1113	50472	ATHLETIC FIELD COORDINATION	2,083.34
					<b>Total :</b>	<b>2,083.34</b>
104360	12/31/2013	10876 CANON SOLUTIONS AMERICA INC	988127224	50437	MONTHLY MAINTENANCE OCE	50.58
					<b>Total :</b>	<b>50.58</b>
104361	12/31/2013	10327 CARLIN, TAMMIE	009		INSTRUCTOR PAYMENT	2,232.00
					<b>Total :</b>	<b>2,232.00</b>
104362	12/31/2013	10299 CARQUEST AUTO PARTS	11102-312341	50371	VEHICLE REPAIR PARTS	98.21
					<b>Total :</b>	<b>98.21</b>
104363	12/31/2013	11402 CARROLL, JUDI	010114-96		MEADOWBROOK HARDSHIP PGRM	20.59
					<b>Total :</b>	<b>20.59</b>
104364	12/31/2013	10569 CHARLENE'S DANCE N CHEER	FALL13		INSTRUCTOR PAYMENT	1,735.50

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104364	12/31/2013	10569 CHARLENE'S DANCE N CHEER	(Continued)			1,735.50
104365	12/31/2013	10032 CINTAS CORPORATION #694	694648814	50410	UNIFORM/PARTS CLEANER RNTL	64.38
					<b>Total :</b>	<b>64.38</b>
104366	12/31/2013	11409 CLAYTON, SYLVIA	010114-340		MEADOWBROOK HARDSHIP PGRM	20.51
					<b>Total :</b>	<b>20.51</b>
104367	12/31/2013	10039 COUNTY MOTOR PARTS COMPANY INC	200300		VEHICLE SUPPLIES	31.62
					<b>Total :</b>	<b>31.62</b>
104368	12/31/2013	10040 COUNTYWIDE MECHANICAL SYS INC	13064822	50528	PLUMBING REPAIRS	411.00
			13064882	50528	PLUMBING REPAIRS & MAINT.	180.00
					<b>Total :</b>	<b>591.00</b>
104369	12/31/2013	10333 COX COMMUNICATIONS	001 3110 063453006		9534 VIA ZAPADOR	306.03
			001 3110 066401501		10601 N MAGNOLIA AVE	31.38
			001 3110 112256001		9130 CARLTON OAKS DR	157.11
					<b>Total :</b>	<b>494.52</b>
104370	12/31/2013	10057 ESGIL CORPORATION	12/16/13-12/20/13		SHARE OF FEES	9,927.62
					<b>Total :</b>	<b>9,927.62</b>
104371	12/31/2013	11433 FERNANDEZ, JANET	12122013		MILEAGE REIMBURSEMENT	16.96
					<b>Total :</b>	<b>16.96</b>
104372	12/31/2013	10540 HCFA	HCA0000024		3RD QTR MEMBER ASSESSMENT	67,662.00
					<b>Total :</b>	<b>67,662.00</b>
104373	12/31/2013	11196 HD SUPPLY FACILITIES	9126566513	50499	TRASH BAGS FOR PARKS	730.08
					<b>Total :</b>	<b>730.08</b>
104374	12/31/2013	11422 HEALTHY ADVENTURES FOUNDATION	113013		WORKSHOP	35.00
					<b>Total :</b>	<b>35.00</b>
104375	12/31/2013	10301 HORSMAN AUTOMOTIVE	376708	50602	VEHICLE REPAIR	1,321.12
					<b>Total :</b>	<b>1,321.12</b>

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104376	12/31/2013	10989 JOBS AVAILABLE	1325043		JOB ANNOUNCEMENT	350.00
					<b>Total :</b>	<b>350.00</b>
104377	12/31/2013	11428 JUDGE NETTING INC	12182013 12182013-R	50612	TOWN CENTER PARK NETTING RETENTION	90,447.00 -4,522.00
					<b>Total :</b>	<b>85,925.00</b>
104378	12/31/2013	10302 KHALSA, GURU AMRIT K	FALL13		INSTRUCTOR PAYMENT	507.00
					<b>Total :</b>	<b>507.00</b>
104379	12/31/2013	10151 KONICA MINOLTA BUSINESS	227036939	50476	COPIES 10/24-11/27, 2013	68.19
					<b>Total :</b>	<b>68.19</b>
104380	12/31/2013	10430 LEAGUE OF CALIFORNIA CITIES	136914		MEMBERSHIP DUES	16,447.00
					<b>Total :</b>	<b>16,447.00</b>
104381	12/31/2013	10154 MCDUGAL LOVE ECKIS BOEHMER &	85043		CLAIM SERVICES	12,479.54
					<b>Total :</b>	<b>12,479.54</b>
104382	12/31/2013	10079 MEDICO PROFESSIONAL	1349824 1349825	50419 50419	MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE	24.29 26.29
					<b>Total :</b>	<b>50.58</b>
104383	12/31/2013	10353 PERS	01 14 3 01 14 3 JS		RETIREMENT PAYMENT RETIREMENT PAYMENT	612.80 632.19
					<b>Total :</b>	<b>1,244.99</b>
104384	12/31/2013	10161 PRIZM JANITORIAL SERVICES INC	7468	50465	JANITORIAL SVCS - OFFICES	3,134.54
					<b>Total :</b>	<b>3,134.54</b>
104385	12/31/2013	10407 SAN DIEGO GAS & ELECTRIC	0422 970 321 8 2237 358 004 2 4394 020 550 9 7990 068 577 7 8509 742 169 4		STREET LIGHTS TRAFFIC SIGNAL LMD PARKS CITY HALL	29,279.88 4,309.22 4,574.68 12,458.21 5,489.37
					<b>Total :</b>	<b>56,111.36</b>
104386	12/31/2013	10768 SANTEE SCHOOL DISTRICT	6939	50463	SCHOOL WATER/SEWER	1,373.01

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104386	12/31/2013	10768 SANTEE SCHOOL DISTRICT	(Continued) 6940 6941		MOW FIELDS FEE	413.51
					BALL FIELD LIGHTS	2,223.60
					<b>Total :</b>	<b>4,010.12</b>
104387	12/31/2013	10487 SIEMENS INDUSTRY INC	400116093	50518	TRAFFIC SIGNAL CALL OUTS	1,801.28
					<b>Total :</b>	<b>1,801.28</b>
104388	12/31/2013	11405 SOUTH COASTAL INFORMATION	30930		SELF RECORD SEARCH	100.00
					<b>Total :</b>	<b>100.00</b>
104389	12/31/2013	11341 SRM CONTRACTING & PAVING	17598 17598R	50597	CITYWIDE PVMT REPAIR/REHAB RETENTION	297,757.04 -14,887.86
					<b>Total :</b>	<b>282,869.18</b>
104390	12/31/2013	11403 ST. JOHN, LYNNE	010114-78		MEADOWBROOK HARDSHIP PGRM	19.74
					<b>Total :</b>	<b>19.74</b>
104391	12/31/2013	10217 STAPLES ADVANTAGE	3216767757 3216767758	50432 50393	OFFICE SUPPLIES OFFICE SUPPLIES	84.50 326.64
					<b>Total :</b>	<b>411.14</b>
104392	12/31/2013	10116 STAT PHARMACEUTICALS INC	414886-00 414887-00 414887-01	50470 50470 50470	PHARMACEUTICALS PHARMACEUTICALS PHARMACEUTICALS	317.47 531.86 27.78
					<b>Total :</b>	<b>877.11</b>
104393	12/31/2013	10838 STATE OF CA DEPT OF INDUST REL	OSIP 59203		SELF INSURANCE PLAN	5,816.68
					<b>Total :</b>	<b>5,816.68</b>
104394	12/31/2013	10119 STEVEN SMITH LANDSCAPE INC	27004 27005	50495 50495	LANDSCAPE SVCS - EXTRA WORK LANDSCAPE SVCS - EXTRA WORK	950.00 1,240.00
					<b>Total :</b>	<b>2,190.00</b>
104395	12/31/2013	10126 THE LIGHTHOUSE INC	0931837	50396	VEHICLE SUPPLIES	387.61
					<b>Total :</b>	<b>387.61</b>
104396	12/31/2013	10158 THE SOCO GROUP INC	162498	50421	DELIVERED FUEL	1,636.14

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104396	12/31/2013	10158 THE SOCO GROUP INC	(Continued) 800554	50588	FLEET CARD FUELING	1,279.01
					<b>Total :</b>	<b>2,915.15</b>
104397	12/31/2013	10479 TIRE CENTERS LLC	8720145026	50433	VEHICLE SUPPLIES	713.41
					<b>Total :</b>	<b>713.41</b>
104398	12/31/2013	10165 TRAD AM ENTERPRISES INC	1113SRP		INSTRUCTOR PAYMENT	987.00
					<b>Total :</b>	<b>987.00</b>
104399	12/31/2013	10520 TRAFFIC SAFETY MATERIALS INC	3423	50489	SPECIAL TRAFFIC PAINT	422.55
					<b>Total :</b>	<b>422.55</b>
104400	12/31/2013	10692 UNITED PARCEL SERVICE	000006150X493		SHIPPING CHARGES	23.35
					<b>Total :</b>	<b>23.35</b>
104401	12/31/2013	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 12/23/13 TD		RETIREE HEALTH SAVINGS ACCOL	4,877.51
					<b>Total :</b>	<b>4,877.51</b>
104402	12/31/2013	10475 VERIZON WIRELESS	9716451297		CELL PHONE SERVICE	795.84
					<b>Total :</b>	<b>795.84</b>
104403	12/31/2013	10704 VIRTUAL GRAFFITI INC	584111	50564	NETWORK SPAM BLOCKER	1,033.00
					<b>Total :</b>	<b>1,033.00</b>

50 Vouchers for bank code : ubgen

50 Vouchers in this report

Bank total : 574,949.53  
Total vouchers : 574,949.53 ✓

Prepared by:   
Date: 12/31/2013  
Approved by:   
Date: 12-31-13

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
362	1/7/2014	10482 TRISTAR RISK MANAGEMENT	92948		WORKERS' COMPENSATION	12,537.31
Total :						12,537.31
1 Vouchers for bank code : ubgen						Bank total : 12,537.31
1 Vouchers in this report						Total vouchers : 12,537.31

Prepared by:   
Date: 01/09/2014

Approved by:   
Date: 1-9-14

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104404	1/8/2014	10010 ALLIANT INSURANCE SVCS INC	10/01/13-12/31/13		4TH QUARTER EVENT INSURANCE	633.32
					<b>Total :</b>	<b>633.32</b>
104405	1/8/2014	10261 ASKINS, GARY	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104406	1/8/2014	10412 AT&T	000004980392		TELEPHONE	1,432.60
					<b>Total :</b>	<b>1,432.60</b>
104407	1/8/2014	10262 AUSTIN, ROY	Jan-March 2014		RETIREE HEALTH INSURANCE	629.40
					<b>Total :</b>	<b>629.40</b>
104408	1/8/2014	10293 AUTO ZONE INC	3347759515 3347761495	50368 50367	VEHICLE SUPPLIES VEHICLE SUPPLIES	194.66 13.59
					<b>Total :</b>	<b>208.25</b>
104409	1/8/2014	10017 BAY CITY ELECTRIC WORKS	W118223 W119177 W119180 W119488	50592 50592 50592 50592	STATIONARY GENERATOR SVC STATIONARY GENERATOR SVC STATIONARY GENERATOR SVC STATIONARY GENERATOR SVC	546.00 182.02 182.02 182.02
					<b>Total :</b>	<b>1,092.06</b>
104410	1/8/2014	10264 BELL, HARRY	Jan-March 2014		RETIREE HEALTH INSURANCE	779.40
					<b>Total :</b>	<b>779.40</b>
104411	1/8/2014	10018 BENCHMARK LANDSCAPE SVCS INC	107966	50537	LANDSCAPE SVCS - EXTRA WORK	500.00
					<b>Total :</b>	<b>500.00</b>
104412	1/8/2014	10263 BERRY, RONALD	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104413	1/8/2014	10265 BINGHAM, JAMES	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104414	1/8/2014	10021 BOUND TREE MEDICAL LLC	81282337 81282338 81285331	50586 50586 50586	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	485.36 43.76 36.73

Voucher List  
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : ubgen						
104414	1/8/2014	10021 BOUND TREE MEDICAL LLC	(Continued) 81286633 81287898	50586 50586	EMS SUPPLIES EMS SUPPLIES	197.70 25.96 <b>789.51</b>
104415	1/8/2014	10266 CAMPBELL, KEN	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00 <b>546.00</b>
104416	1/8/2014	10876 CANON SOLUTIONS AMERICA INC	988135152	50437	MONTHLY MAINTENANCE OCE	23.46 <b>23.46</b>
104417	1/8/2014	10299 CARQUEST AUTO PARTS	11102-312904 11102-312910 11102-313155 11102-313266 11102-313272	50371 50371 50371 50371 50371	VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS SMALL TOOL	334.91 23.73 158.60 128.89 64.04 <b>710.17</b>
104418	1/8/2014	10031 CDW GOVERNMENT LLC	HP54071 HQ49682 HQ54021	50606 50605 50609	NETWORK SWITCH ANTI-VIRUS/SPAM RENEWAL INFO TECH SERVICES	533.89 1,800.00 1,499.00 <b>3,832.89</b>
104419	1/8/2014	10267 CINCOTTA, JOHN	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00 <b>546.00</b>
104420	1/8/2014	10032 CINTAS CORPORATION #694	694651310	50410	UNIFORM/PARTS CLEANER RNTL	59.43 <b>59.43</b>
104421	1/8/2014	10033 C.E.S.	19296 19321	50439 50439	ELECTRICAL SUPPLIES ELECTRICAL SUPPLIES	371.02 174.25 <b>545.27</b>
104422	1/8/2014	10050 CITY OF EL CAJON	0000012209		HFTA FEES-3RD QUARTER	13,531.00 <b>13,531.00</b>
104423	1/8/2014	11330 CLEANSTREET	72649	50567	NOV STREET SWEEPING	14,652.20

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104423	1/8/2014	11330 CLEANSTREET	(Continued)			14,652.20
104424	1/8/2014	10268 COOPER, JACKIE	Jan-March 2014		RETIREE HEALTH INSURANCE	273.00
					<b>Total :</b>	<b>273.00</b>
104425	1/8/2014	10160 COREOLOGIC INFO RESOURCES, LLC	50010748	50611	TAX ASSESSOR DATA SVC	2,850.00
					<b>Total :</b>	<b>2,850.00</b>
104426	1/8/2014	10039 COUNTY MOTOR PARTS COMPANY INC	201667		FIRE EXTINGUISHER	87.18
					<b>Total :</b>	<b>87.18</b>
104427	1/8/2014	10234 COUNTY OF SAN DIEGO	20131206-02462	50601	APCD PERMIT	309.00
					<b>Total :</b>	<b>309.00</b>
104428	1/8/2014	10541 COUNTY OF SAN DIEGO	SN-2013/2014-3		ANIMAL CONTROL SERVICES	79,991.25
					<b>Total :</b>	<b>79,991.25</b>
104429	1/8/2014	10040 COUNTYWIDE MECHANICAL SYS INC	13065588	50528	PLUMBING REPAIRS	1,035.70
			13065596	50528	PLUMBING REPAIRS	180.00
					<b>Total :</b>	<b>1,215.70</b>
104430	1/8/2014	10333 COX COMMUNICATIONS	501 3110 038997401		10601 N MAGNOLIA AVE	102.06
					<b>Total :</b>	<b>102.06</b>
104431	1/8/2014	10608 CRISIS HOUSE	11302013	50572	CDBG SUBRECIPIENT REIMB	215.06
					<b>Total :</b>	<b>215.06</b>
104432	1/8/2014	11017 DIVISION OF THE STATE	Oct-Dec 2013/DSA-786		SB1186 OCT-DEC 2013	422.40
					<b>Total :</b>	<b>422.40</b>
104433	1/8/2014	10049 DREW AUTO CENTER	817266	50416	VEHICLE REPAIR PARTS	3.50
					<b>Total :</b>	<b>3.50</b>
104434	1/8/2014	11431 ELIZARRARAS, WILLIAM	114-1010510-0486614		OFFICE EQUIPMENT REPAIR	49.44
			16Y90292GN977641D		OFFICE EQUIPMENT REPAIR	65.00
					<b>Total :</b>	<b>114.44</b>
104435	1/8/2014	10057 ESGIL CORPORATION	12/23/13-12/27/13		SHARE OF FEES	5,665.07

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104435	1/8/2014	10057	10057 ESGIL CORPORATION (Continued)			
104436	1/8/2014	10146	EXPRESSIONS DANCE AND MOVEMENT 1FALL2013		INSTRUCTOR PAYMENT	187.20
					<b>Total :</b>	<b>187.20</b>
104437	1/8/2014	10251	FEDERAL EXPRESS 2-510-15593		SHIPPING CHARGES	31.59
					<b>Total :</b>	<b>31.59</b>
104438	1/8/2014	10269	FORSETH, GARY Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104439	1/8/2014	10270	GARLAND, WILLIAM Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104440	1/8/2014	11196	HD SUPPLY FACILITIES 9126644759	50462	STATION SUPPLIES	82.94
			9126705365	50462	STATION SUPPLIES	155.52
					<b>Total :</b>	<b>238.46</b>
104441	1/8/2014	10152	HELIX ENVIRONMENTAL PLANNING 48674	23306	TCCP ENV. MONITORING	603.44
					<b>Total :</b>	<b>603.44</b>
104442	1/8/2014	10256	HOME DEPOT CREDIT SERVICES 6153077	50411	SMALL TOOLS/SUPPLIES	67.06
			7153206	50411	STATION SUPPLIES	33.48
			9153099	50411	STATION SUPPLIES	27.35
					<b>Total :</b>	<b>127.89</b>
104443	1/8/2014	10271	HORAN, BERNICE Jan-March 2014		RETIREE HEALTH INSURANCE	273.00
					<b>Total :</b>	<b>273.00</b>
104444	1/8/2014	10272	JENKINS, CARROLL Jan-March 2014		RETIREE HEALTH INSURANCE	2,247.54
					<b>Total :</b>	<b>2,247.54</b>
104445	1/8/2014	10852	KAPLAN, DANA BEN Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104446	1/8/2014	10151	KONICA MINOLTA BUSINESS 227141588	50444	COPY MAINT. & USAGE	123.92
					<b>Total :</b>	<b>123.92</b>

Voucher List  
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code :	ubgen					
104447	1/8/2014	10273 LARIMER, LARRY	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104448	1/8/2014	10912 LEASK, DAVID	121713		EMPLOYEE REIMBURSEMENT	142.21
					<b>Total :</b>	<b>142.21</b>
104449	1/8/2014	11292 LIEBERT CASSIDY WHITMORE	174348		PROFESSIONAL SERVICES	4,909.40
					<b>Total :</b>	<b>4,909.40</b>
104450	1/8/2014	10274 LONG, ED	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104451	1/8/2014	10275 MARSHALL, TERRY	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104452	1/8/2014	11444 MCBREATHY CONSTRUCTION	01072014		PLAN CHECK REFUND	553.19
					<b>Total :</b>	<b>553.19</b>
104453	1/8/2014	10079 MEDICO PROFESSIONAL	1353207	50419	MEDICAL LINEN SERVICE	24.30
			1353208	50419	MEDICAL LINEN SERVICE	13.00
					<b>Total :</b>	<b>37.30</b>
104454	1/8/2014	10084 NALCO CAL-WATER LLC	46046	50412	DEIONIZED WATER SERVICE	45.00
					<b>Total :</b>	<b>45.00</b>
104455	1/8/2014	10276 PERKINS, MARVIN	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104456	1/8/2014	10277 PFOHL JR, ROBERT	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104457	1/8/2014	10278 RAMSEY, LAWRENCE AND JOAN	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104458	1/8/2014	10279 RUSHING, SCOTT	Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104459	1/8/2014	11288 SCHMIDT DESIGN GROUP INC	1340901	50556	MAST BLVD POCKET PARK PLAN	5,000.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104459	1/8/2014	11288	11288 SCHMIDT DESIGN GROUP INC (Continued)			
104460	1/8/2014	10280	SHULTZ, JEFF Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104461	1/8/2014	10281	SLIMKO, PHILIP Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104462	1/8/2014	10282	SNELSON, MARY Jan-March 2014		RETIREE HEALTH INSURANCE	551.70
					<b>Total :</b>	<b>551.70</b>
104463	1/8/2014	11056	STANDARD ELECTRONICS 19503	50532	FIRE ALARM REPAIRS	95.00
					<b>Total :</b>	<b>95.00</b>
104464	1/8/2014	10217	STAPLES ADVANTAGE 3216850697	50446	OFFICE SUPPLIES	864.38
					<b>Total :</b>	<b>864.38</b>
104465	1/8/2014	10116	STAT PHARMACEUTICALS INC 415044-00	50470	PHARMACEUTICALS	304.61
					<b>Total :</b>	<b>304.61</b>
104466	1/8/2014	10887	STUBER, TIM 122213		EMPLOYEE REIMBURSEMENT	225.00
					<b>Total :</b>	<b>225.00</b>
104467	1/8/2014	10283	SUTIL, FRANCIS Jan-March 2014		RETIREE HEALTH INSURANCE	546.00
					<b>Total :</b>	<b>546.00</b>
104468	1/8/2014	11426	TABS, ETC INC 131295		CAFR GRAY TABS	147.55
					<b>Total :</b>	<b>147.55</b>
104469	1/8/2014	10158	THE SOCO GROUP INC 800644	50588	FLEET CARD FUELING	1,725.60
					<b>Total :</b>	<b>1,725.60</b>
104470	1/8/2014	10926	THORNTON, JOHN 121913		EMPLOYEE REIMBURSEMENT	26.00
					<b>Total :</b>	<b>26.00</b>
104471	1/8/2014	10479	TIRE CENTERS LLC 8720145162	50433	TIRE REPAIR	28.19
					<b>Total :</b>	<b>28.19</b>
104472	1/8/2014	10284	TOCKSTEIN, GEORGE Jan-March 2014		RETIREE HEALTH INSURANCE	546.00

Voucher List  
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104472	1/8/2014	10284 TOCKSTEIN, GEORGE	(Continued)			
104473	1/8/2014	10431 TOWN & COUNTRY PRINTERS	51059		PRINTING OF BLDG FORM	167.90
104474	1/8/2014	11077 URS CORPORATION	5606272	50338	TCCP IRRIGATION WELL STUDY	167.90
104475	1/8/2014	10642 USPS-HASLER	12132013		TCCP IRRIGATION WELL STUDY	6,883.50
104476	1/8/2014	10475 VERIZON WIRELESS	1250816774		POSTAGE REIMBURSEMENT	6,883.50
104477	1/8/2014	10933 VIDACARE CORPORATION	107021 107848	50399 50399	CELL PHONE SERVICE	1,953.02
104478	1/8/2014	10607 WATERS, MAURICE E.	Jan-March 2014		EMS SUPPLIES	1,953.02
104479	1/8/2014	10647 WEBBER, DAVID	Jan-March 2014		EMS SUPPLIES	81.86
104480	1/8/2014	10285 WHITED, DAVID	Jan-March 2014		RETIREE HEALTH INSURANCE	81.86
104481	1/8/2014	10286 WILLIAMS, RICK	Jan-March 2014		RETIREE HEALTH INSURANCE	3,497.39
104482	1/8/2014	10850 WOLTERS KLUWER LAW &	92856942		RETIREE HEALTH INSURANCE	569.13
104483	1/8/2014	10232 XEROX CORPORATION	071585755 071585756 071585757	50407 50405 50406	RETIREE HEALTH INSURANCE	4,066.52
					RETIREE HEALTH INSURANCE	546.00
					RETIREE HEALTH INSURANCE	546.00
					RETIREE HEALTH INSURANCE	546.00
					PAYROLL MGRS LTR SUBSCRIP	461.00
					COPY CHARGES	461.00
					COPIER LEASE	28.13
					COPY CHARGES	199.20
					COPY CHARGES	16.58
					Total :	243.91

Voucher List  
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104484	1/8/2014	10318 ZOLL MEDICAL CORPORATION	2076563	50504	EMS SUPPLIES	44.55
81 Vouchers for bank code : ubgen						Total : 44.55
81 Vouchers in this report						Bank total : 175,636.05
						Total vouchers : 175,636.05 ✓

Prepared by:   
Date: 01/08/2014

Approved by:   
Date: 1-8-14

Voucher List  
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
104485	1/9/2014	10208 ANTHEM BLUE CROSS	000400875B		EMPLOYEE ASSISTANCE PROGRAM	246.42
					<b>Total :</b>	<b>246.42</b>
104486	1/9/2014	10350 ASSURANT EMPLOYEE BENEFITS	January 2014		DENTAL INSURANCE	7,548.93
104487	1/9/2014	10334 CHLIC	January 2014		HEALTH INSURANCE	7,548.93
					<b>Total :</b>	<b>150,663.02</b>
104488	1/9/2014	10508 LIFE INSURANCE COMPANY OF	December 2013		LIFE INSURANCE PAYMENT	2,515.17
					<b>Total :</b>	<b>2,515.17</b>
104489	1/9/2014	10779 NATIONAL BENEFIT SERVICES LLC	PPE 01/01/14		FLEXIBLE SPENDING ACCOUNT	1,945.92
104490	1/9/2014	10353 PERS	01 14 3A		RETIREMENT PAYMENT	1,945.92
					<b>Total :</b>	<b>124,022.65</b>
104491	1/9/2014	10785 RELIANCE STANDARD LIFE	January 2014		VOLUNTARY LIFE INSURANCE	1,506.70
					<b>Total :</b>	<b>1,506.70</b>
104492	1/9/2014	10424 SANTEE FIREFIGHTERS	PPE 01/01/14		SFFA UNION DUES/PEC/DENTAL	4,688.64
					<b>Total :</b>	<b>4,688.64</b>
104493	1/9/2014	10776 STATE OF CALIFORNIA	PPE 01/01/14		WITHHOLDING ORDER	652.45
					<b>Total :</b>	<b>652.45</b>
104494	1/9/2014	10001 US BANK	PPE 01/01/14		PARS RETIREMENT	364.34
					<b>Total :</b>	<b>364.34</b>
104495	1/9/2014	10959 VANTAGE TRANSFER AGENT/457	ICMA PPE 01/01/14		ICMA	29,893.59
					<b>Total :</b>	<b>29,893.59</b>
104496	1/9/2014	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 01/01/14		RETIREE HEALTH SAVINGS ACCOL	7,096.10
					<b>Total :</b>	<b>7,096.10</b>
					<b>Bank total :</b>	<b>331,143.93</b>

12 Vouchers for bank code : ubgen

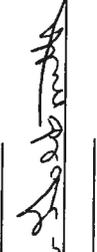
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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12 Vouchers in this report

Total vouchers : 331,143.93 ✓

Prepared by:   
Date: 01/09/2014

Approved by:   
Date: 1-9-14

City of Santee  
**COUNCIL AGENDA STATEMENT**

1D

**MEETING DATE** January 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE** APPROVAL OF THE EXPENDITURE OF \$84,103.28 FOR DECEMBER 2013 LEGAL SERVICES AND RELATED COSTS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Director of Finance *tm*

**SUMMARY**

Legal service billings proposed for payment for the month of December 2013 total \$84,103.28 as follows:

- 1) General Retainer Services - \$13,149.19
- 2) Labor & Employment - \$3,514.80
- 3) Litigation & Claims - \$2,769.55
- 4) MHFP Litigation - \$321.87
- 5) Special Projects-General Fund (Community Oriented Policing) - \$5,739.21
- 6) Litigation & Claims-Other City Funds - \$4,747.00
- 7) MHFP Commission - \$101.00
- 8) CDC Successor Agency (Riverview Public Improvements) - \$147.50
- 9) Bond Proceeds (Prospect Ave. Improvements) - \$48,955.32
- 10) Applicant Initiated Projects - \$4,657.84

**FINANCIAL STATEMENT** *tm*

	<u>AMOUNT</u>	<u>BALANCE</u>
General Fund:		
Adopted Budget	\$ 473,000.00	
Revised Budget	\$ 473,000.00	
Prior Expenditures	(148,239.82)	
Current Request	(25,494.62)	\$ 299,265.56
Other Funds (excluding applicant initiated items):		
Adopted Budget	\$ 10,000.00	
Revised Budget	\$ 293,737.34	
Prior Expenditures	(229,947.52)	
Current Request	(53,950.82)	\$ 9,839.00

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATION** *tk*

Approve the expenditure of \$84,103.28 for December 2013 legal services and related costs

**ATTACHMENT (Listed Below)**

Legal Services Billing Summary

**LEGAL SERVICES BILLING SUMMARY**  
**FY 2013-14**

<u>Category</u>	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Spent Year to Date</u>	<u>Available Balance</u>	<u>Mo/Yr</u>	<u>Current Request Amount</u>
<b>General Fund:</b>						
General / Retainer	\$ 162,000.00	\$ 162,000.00	\$ 65,946.17	\$ 96,053.83	Dec-13	\$ 13,149.19
Labor & Employment	10,000.00	10,000.00	9,907.40	92.60	Dec-13	3,514.80
Litigation & Claims	50,000.00	50,000.00	12,558.44	37,441.56	Dec-13	2,769.55
MHFP Litigation	175,000.00	175,000.00	27,580.09	147,419.91	Dec-13	321.87
Special Projects	76,000.00	76,000.00	32,247.72	43,752.28	Dec-13	5,739.21
<b>Total</b>	<b>\$ 473,000.00</b>	<b>\$ 473,000.00</b>	<b>\$ 148,239.82</b>	<b>\$ 324,760.18</b>		<b>\$ 25,494.62</b>
<b>Other City Funds:</b>						
Litigation & Claims	\$ -	\$ 5,999.40	\$ 1,252.40	\$ 4,747.00	Dec-13	\$ 4,747.00
Special Projects	-	1,805.20	1,805.20	-	Dec-13	-
MHFP Commission	10,000.00	10,000.00	60.00	9,940.00	Dec-13	101.00
<b>Total</b>	<b>\$ 10,000.00</b>	<b>\$ 17,804.60</b>	<b>\$ 3,117.60</b>	<b>\$ 14,687.00</b>		<b>\$ 4,848.00</b>
<b>CDC Successor Agency:</b>						
Riverview Public Improvements	\$ -	\$ 6,442.21	\$ 6,294.71	\$ 147.50	Dec-13	\$ 147.50
<b>Bond Proceeds:</b>						
Prospect Avenue Project	\$ -	\$ 269,490.53	\$ 220,535.21	\$ 48,955.32	Dec-13	\$ 48,955.32

**LEGAL SERVICES BILLING SUMMARY**  
**FY 2013-14**

Category	Adopted Budget	Revised Budget	Spent Year to Date	Available Balance	Mo/Yr	Current Request Amount
<i>Applicant-initiated (paid from developer/applicant deposits)</i>						
Cheyenne Development	n/a	n/a	\$ 7,335.96	n/a		\$ -
Riverview (Ryan)	n/a	n/a	1,942.00	n/a		-
Sky Ranch	n/a	n/a	1,964.50	n/a		-
Castlerock	n/a	n/a	43,755.09	n/a	Dec-13	448.34
Wal-Mart	n/a	n/a	4,956.00	n/a		-
Fanita (HomeFed)	n/a	n/a	2,832.00	n/a	Dec-13	3,796.50
Toyota Freeway Sign	n/a	n/a	5,100.29	n/a	Dec-13	413.00
<b>Total</b>			<b>\$ 67,885.84</b>			<b>\$ 4,657.84</b>

Total Previously Spent to Date FY 2013-14	
General Fund	\$ 148,239.82
Other City Funds	3,117.60
CDC Successor Agency	6,294.71
Bond Proceeds	220,535.21
Developer Deposits	67,885.84
<b>Total</b>	<b>\$ 446,073.18</b>

Total Proposed for Payment	
General Fund	\$ 25,494.62
Other City Funds	4,848.00
CDC Successor Agency	147.50
Bond Proceeds	48,955.32
Developer Deposits	4,657.84
<b>Total</b>	<b>\$ 84,103.28</b>

City of Santee  
**COUNCIL AGENDA STATEMENT**

1E

**MEETING DATE**                      January 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE**                      **APPROVE AN AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF SANTEE AND FIREWORKS & STAGE FX  
AMERICA**

**DIRECTOR/DEPARTMENT**                      Bill Maertz, Community Services *WMM*

**SUMMARY**

Santee Salutes, the City's community-wide signature event, has for years featured a concert, fun zone and fireworks aerial display.

Fireworks and Stage FX America has provided a July 4<sup>th</sup> aerial fireworks display for the City of Santee since 1998. The City would like to continue to use the services of Fireworks and Stage FX America for the City's July 4<sup>th</sup> fireworks display.

Staff is recommending the City Council approve a Professional Services Agreement with Fireworks and Stage FX America to perform a fireworks aerial display on July 4, 2014 for an amount not to exceed \$22,500.

Staff is also recommending the City Council authorize the City Manager to execute the Professional Services Agreement.

In addition, staff is recommending the City Council authorize the City Manager to execute three optional one-year extensions as long as each extension does not exceed \$22,500 plus any additional amount tied to the annual San Diego Consumer Price Index.

**FINANCIAL STATEMENT** *jm*

Funds are included in the adopted FY13-14 operating budget for this agreement.

The July 4, 2014 Fireworks aerial display is funded via a contribution from Waste Management, Inc. *WMM*

**RECOMMENDATION** *WMM*

Approve a Professional Services Agreement with Fireworks and Stage FX America to perform a fireworks aerial display on July 4, 2014 for an amount not to exceed \$22,500.

Authorize the City Manager to execute the Professional Services Agreement on the City's behalf for the July 4, 2014 display.

Authorize the City Manager to sign three optional one-year extensions not to exceed, for each extension, \$22,500 plus any additional amount tied to the annual San Diego Consumer Price Index.

**ATTACHMENTS (Listed Below)**

Draft Professional Services Agreement

**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF SANTEE  
AND  
FIREWORKS & STAGE FX AMERICA**

This Agreement for Professional Services (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2014, by and between the City of Santee (“CITY”), a California charter city, and Fireworks & Stage FX America, a Corporation (“CONSULTANT”).

**RECITALS**

- A. CITY is a California charter city and is in need of professional services for the following project: July 4, 2014 aerial fireworks display (“the Project”).
- B. CONSULTANT is duly licensed and/or has the necessary qualifications to provide such services for the Project.
- C. The parties’ desire by this Agreement to establish the terms for the CITY to retain CONSULTANT to provide the services described herein.

**AGREEMENT**

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

**1. Services**

CONSULTANT shall provide the CITY with the services described in the Scope of Services attached hereto as Exhibit ‘A’ and hereby made a part of this Agreement; provided, however, that the contents of this Agreement shall supercede any provision in Exhibit ‘A’ that is inconsistent herewith.

**2. Compensation**

a. Subject to paragraphs 2(b) - (d) below, CITY shall pay for the services provided by CONSULTANT in accordance with the Schedule of Charges set forth in Exhibit ‘B’ attached hereto and hereby made a part of this Agreement; provided, however that the contents of this Agreement shall supercede any provision in Exhibit ‘B’ that is inconsistent herewith.

b. In no event shall the total amount paid for services rendered by CONSULTANT pursuant to this Agreement exceed the sum of Twenty-two thousand Five hundred dollars (\$22,500).

c. Each month CONSULTANT shall furnish CITY with an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by categories, including labor, travel, materials, equipment, supplies, sub-consultant charges and miscellaneous expenses. CITY shall independently review each invoice submitted to determine whether the work performed and

expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in paragraph 2(d). In the event any charges or expenses are disputed, the original invoice shall be returned by CITY to CONSULTANT for correction and resubmission.

- d. Except as to any charges for work performed or expenses incurred by CONSULTANT which are disputed by CITY, CITY will use its best efforts to cause CONSULTANT to be paid within thirty (30) days of receipt of CONSULTANT'S invoice. Payment to CONSULTANT for work performed pursuant to this Agreement shall not be deemed to waive any defects in the work performed by CONSULTANT.

3. **Additional Work**

CONSULTANT shall not be compensated for any services outside of the Scope of Services, except as provided in this paragraph. If changes in the work seem merited by CONSULTANT or the CITY, and informal consultations with the other party indicate that a change is warranted, a change in scope of the work shall be processed by the CITY in the following manner: a letter outlining the changes shall be forwarded to the CITY by CONSULTANT with a statement of estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the CITY and executed by both parties before performance of such services or the CITY will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

4. **Maintenance of Records**

Books, documents, papers, accounting records, and other evidence pertaining to work done and costs incurred pursuant to this Agreement shall be maintained by CONSULTANT and made available for inspection, audit and copying by the CITY at all reasonable times during the term of this Agreement and for four (4) years from the date of final payment under the Agreement.

5. **Ownership and Use of Work**

All documents and materials prepared pursuant to this Agreement shall be considered the property of CITY, with the exception of computer models developed by CONSULTANT which remain the exclusive property of CONSULTANT, and will be turned over to CITY upon demand, but in any event upon completion of the work. CITY reserves the right to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other documents and materials prepared under this Agreement without the permission of CONSULTANT. All documents and materials shall be delivered in a reproducible form. As used herein, "documents and materials" include, but are not limited to, any original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, and computer files prepared or developed pursuant to this Agreement.

6. **Findings Confidential**

Any reports, information, data or materials given to or prepared or assembled by CONSULTANT under this Agreement are confidential and shall not be made available to any individual or organization by CONSULTANT without prior written approval of CITY.

7. **Conflict of Interest**

CONSULTANT hereby expressly covenants that no interest presently exists, nor shall any interest, direct or indirect, be acquired during the term of this Agreement that would conflict in any manner with the performance of services pursuant to this Agreement.

8. **Term of Agreement and Time of Performance**

CONSULTANT shall perform its services hereunder in a prompt and timely manner, and in accordance with the Activity Schedule shown in Exhibit 'C' attached hereto and made a part hereof; provided, however, that the contents of this Agreement shall supercede any provisions in Exhibit 'C' that is inconsistent herewith. Work shall commence upon receipt of a written Notice to Proceed from the CITY. The Notice to Proceed shall set forth the date of commencement of the work. Unless a different date is set forth in the Activity Schedule, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement. Such term may be extended upon written agreement of both CITY and CONSULTANT.

9. **Delays in Performance**

Neither the CITY nor CONSULTANT shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

10. **Compliance with Law**

a. CONSULTANT shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government. If CONSULTANT'S failure to comply with applicable laws, ordinances, codes and regulations results in a claim for damage or liability to CITY, CONSULTANT shall be responsible for indemnifying and holding the CITY harmless as provided in this Agreement.

b. CONSULTANT shall assist the CITY, as requested, in obtaining and maintaining all permits, if any, required of CONSULTANT by Federal, State and local regulatory agencies.

11. **Standard of Care**

CONSULTANT'S services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

**12. Assignment and Subconsultants**

CONSULTANT shall not assign, delegate, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the CITY, which may be withheld for any reason. A consent to one assignment shall not be deemed to be consent to any subsequent assignment. Nothing contained herein shall prevent CONSULTANT from employing independent associates and subconsultants as CONSULTANT may deem appropriate to assist in the performance of services hereunder.

**13. Independent Consultant**

CONSULTANT is retained as an independent CONSULTANT and is not an agent or employee of the CITY. No employee or agent of CONSULTANT shall by this Agreement become an agent or employee of the CITY. The work to be performed shall be in accordance with the work described in Exhibit 'A', subject to such directions and amendments from the CITY as herein provided. CONSULTANT shall have no authority, express or implied, pursuant to this Agreement to bind CITY to any obligation whatsoever.

**14. Integration**

This Agreement represents the entire understanding of the CITY and CONSULTANT as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

**15. Insurance**

**a. Commercial General Liability**

- (i) The CONSULTANT shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the CITY.
- (ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:
  - (1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001)
- (iii) Commercial General Liability Insurance must include coverage for the following:
  - (1) Bodily Injury and Property Damage
  - (2) Personal Injury/Advertising Injury
  - (3) Premises/Operations Liability
  - (4) Products/Completed Operations Liability
  - (5) Aggregate Limits that Apply per Project

- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Contract
- (8) Broad Form Property Damage
- (9) Independent Consultants Coverage

- (iv) All such policies shall name the City of Santee, its City Council, and each council member thereof, its officers, employees, and agents as Additional Insureds under the policy.
- (v) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the CITY.

b. Automobile Liability

- (i) At all times during the performance of the work under this Agreement the CONSULTANT shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the CITY.
- (ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 0001 (ed. 6/92) covering automobile liability, Code 1 (any auto).
- (iii) The automobile liability program may utilize deductibles, but not a self-insured retention, subject to written approval by the CITY.
- (iv) All such policies shall name the City of Santee, its City Council, and each council member thereof, its officers, employees, and agents Additional Insureds under the policies.

c. Workers' Compensation/Employer's Liability

- (i) At all times during the performance of the work under this Agreement and for 24 months following the date of Project completion and acceptance by the CITY, the CONSULTANT shall maintain workers' compensation in compliance with applicable statutory requirements and Employer's Liability Coverage in amounts indicated herein.
- (ii) Such insurance shall include an insurer's Waiver of Subrogation in favor of the CITY and will be in a form and with insurance companies acceptable to the CITY.
- (iii) If insurance is maintained, the workers' compensation and employer's liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the CITY.

(iv) Before beginning work, the CONSULTANT shall furnish to the CITY satisfactory proof that he/she has taken out for the period covered by the work under this Agreement, full compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof. CONSULTANT shall require all subconsultants to obtain and maintain, for the period covered by the work under this Agreement, worker's compensation of the same type and limits as specified in this Section.

d. Professional Liability (Errors and Omissions).

(i) **OMITTED.**

e. Minimum Policy Limits Required.

(i) The following insurance limits are required for the Contract:

Combined Single Limit

Commercial General Liability	\$2,000,000 per occurrence/\$4,000,000 aggregate for bodily injury, personal injury and property damage
Automobile Liability	\$1,000,000 per occurrence for bodily injury and property damage
Employer's Liability	\$1,000,000 per occurrence
Professional Liability	<b>OMITTED</b>

f. Evidence Required.

(i) Prior to execution of the Agreement, the CONSULTANT shall file with the CITY evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Accord Form 25-S or equivalent). All evidence of insurance shall be signed by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

g. Policy Provisions Required.

(i) All policies shall contain a provision for 30 days advance written notice by the insurer(s) to the CITY of any cancellation. Statements that the carrier "will endeavor" and "that failure to mail such notice shall impose no

obligation and liability upon the company, its agents or representatives,” will not be acceptable on certificates.

- (ii) General Liability and Automobile Liability insurance policies shall contain a provision stating that the CONSULTANT'S policies are primary insurance and that the insurance of the CITY or any named additional insureds shall not be called upon to contribute to any loss.

h. Qualifying Insurers.

- (i) All policies required shall be issued by acceptable insurance companies, as determined by the CITY, which satisfy the following minimum requirements:

Insurance carriers shall be qualified to do business in California and maintain an agent for process within the state. Such insurance carrier shall have not less than an ‘A’ policyholder's rating and a financial rating of not less than “Class VII” according to the latest Best Key Rating Guide.

i. Additional Insurance Provisions

- (i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the CONSULTANT pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.
- (ii) If at any time during the life of the Agreement, the CONSULTANT fails to maintain in full force any insurance required by the Agreement documents the CITY may terminate the Agreement.
- (iii) The CONSULTANT shall include all subconsultants as insureds under its policies or shall furnish separate certificates and endorsements for each subconsultant. All coverage for subconsultants shall be subject to all of the requirements stated herein.
- (iv) The CITY may require the CONSULTANT to provide complete copies of all insurance policies in effect for the duration of the Project.
- (v) Neither the CITY, nor its City Council, nor any member thereof, nor any of the directors, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of the Contract.

**16. Indemnification**

CONSULTANT agrees to protect, save, defend and hold harmless the CITY, its City Council, and any council member thereof, its officers, agents and employees from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out

of or in any way connected with the negligent acts, errors or omissions or willful misconduct by CONSULTANT, CONSULTANT'S agents, officers, employees, subconsultants, or independent consultants hired by CONSULTANT under this Agreement. The only exception to CONSULTANT'S responsibility to protect, save, defend and hold harmless the CITY is where a claim, liability, expense or damage occurs due to the sole negligence, willful misconduct or active negligence of the CITY. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONSULTANT.

**17. Laws, Venue, and Attorneys' Fees**

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorney's fees, as determined by the court.

**18. Termination or Abandonment**

- a. CITY may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to CONSULTANT. In the event such notice is given, CONSULTANT shall cease immediately all work in progress.
- b. CONSULTANT may terminate this Agreement at any time upon thirty (30) days written notice of termination to CITY.
- c. If either CONSULTANT or CITY fails to perform any material obligation under this Agreement, then, in addition to any other remedies, CITY or CONSULTANT may terminate this Agreement immediately upon written notice.
- d. Upon termination of this Agreement, all property belonging to CITY which is in CONSULTANT'S possession shall be returned to CITY. CONSULTANT shall furnish CITY with a final invoice for work performed by CONSULTANT. CITY shall have no obligation to pay CONSULTANT for work performed after termination of this Agreement.

**19. Organization**

CONSULTANT shall assign Kevin Brueckner as Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the CITY. CONSULTANT shall make every reasonable effort to maintain the stability and continuity of CONSULTANT'S staff assigned to perform the services required under this Agreement.

**20. Notice**

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return

receipt requested, postage prepaid, addressed as shown below and shall be effective upon receipt thereof.

CITY OF SANTEE:

Bill Maertz  
Director of Community Services  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071-1222

CONSULTANT:

Kevin Brueckner  
Fireworks and Stage FX America  
P.O. Box 488  
Lakeside, CA 92040

**21. Third Party Rights**

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the CITY and the CONSULTANT.

**22. Severability and Waiver**

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal. Waiver by any party of any portion of this Agreement shall not constitute a waiver of any other portion thereof.

**23. Nondiscrimination**

CONSULTANT shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

CITY OF SANTEE

CONSULTANT

By: \_\_\_\_\_  
Keith Till, City Manager

By: \_\_\_\_\_

APPROVED AS TO FORM:

BEST BEST & KRIEGER LLP

By: \_\_\_\_\_

**EXHIBIT 'A'**  
**SCOPE OF SERVICES**

**Announcement Barrage**

Program A

Aerial Titanium Flash Salutes  
 3" 10

Color and Multi-Color Finale Shells  
 2.5" 10

**Aerial Show Presentation**

*Aerial Titanium Flash Salutes*  
 3" 10

Color and Multicolor Aerial Shells  
 3" 120  
 4" 160

***Flitter, Glitter, Electric Color and Color Changing Shells***

3" 100  
 4" 100

Distinctive and Unique Aerial Shells

3" 40  
 4" 50

***Streaking Comets & Tiger Tails***

3" 20

Premium Aerial Shells

3" 30  
 4" 24

**Aerial Grand Finale**

Program A

Color and Multi-Color Finale Shells

2.5" 80  
 3" 200  
 4" 40

Aerial Flash Salutes

3" 140

Multiple shot Barrages

1" 600

**Grand Totals**

Aerial Shells

1" 600  
 2.5" 90  
 3" 670  
 4" 374

**Total Aerial Shells**

1734

Cost \$22,500

\*Cost is inclusive of insurance, operator and transportation

**EXHIBIT 'B'**  
**SCHEDULE OF CHARGES**

Program Price

Total Program Price Inclusive of Insurance, Operator and Transportation

July 4, 2014

Cost: \$22,500.00

SCHEDULE OF PAYMENT:

For July 4, 2014 event:

50% deposit to be made within 30 days of the execution of the contract.

50% balance within thirty [30] days of PROJECT, provided that all provisions required of CONSULTANT within this Agreement have been successfully met. CITY shall not be charged for unfired shells.

## **EXHIBIT 'C' ACTIVITY SCHEDULE**

### **I. OBLIGATIONS OF CITY**

A. **CONSEQUENCE OF ADVERSE WEATHER:**

CITY shall assume the risk of adverse weather which may affect or damage such portion of the fireworks which must be placed in position and exposed in sufficient time before the scheduled commencement of the PROJECT. Any deposit paid by CITY shall be refunded. CITY agrees, however, to pay for the cost to replace material which cannot be re-stocked, or twenty percent [20%] of the contract price, whichever is the lesser amount.

B. **SITE:**

CITY shall furnish and provide at its own expense a suitable site mutually agreed to by the PARTIES. The site proposed by CITY for the 2014 PROJECT is located within Town Center Community Park addressed as 550 Park Center Drive. The site for 2014 PROJECT will be determined by May 1, 2014. This site requires that CONSULTANT limit its maximum shell size to 4 inches [4"] and to a fallout radius of two hundred eighty feet [280'].

C. **SECURITY:**

CITY shall provide adequate police or security services *during and after* the PROJECT to prevent the public from entering the site designated for firing of the PROJECT and fallout. Any vehicles or personal property within the site shall be removed at the expense of CITY.

D. **FIRE PROTECTION:**

CITY shall provide at its own expense any fire protection or fire personnel as required by local or state governmental authority.

### **II. OBLIGATIONS OF CONSULTANT:**

A. **DISPLAY:**

Except as otherwise provided herein, CONSULTANT agrees to provide CITY DISPLAY as follows:

1. **DATE / TIME:**

July 4, 2014. Unless otherwise mutually agreed to in writing, the DISPLAYS shall commence at 9:10 p.m.

2. **DURATION:**

DISPLAY shall consist of continual aerial fireworks which shall, without interruption, be of at least 20 minutes in duration.

3. **CONTENT:**

DISPLAY: Exhibit A, attached hereto and made a part hereof, lists the number and types of shells comprising the 2014 DISPLAY.

B. PERSONNEL:

CONSULTANT shall provide all personnel, including the services of a licensed pyrotechnician and sufficient helpers. Only authorized personnel required to effect the DISPLAY shall be on site prior to and during the DISPLAY. CONSULTANT shall limit the number of personnel on site to fifteen [15] during set-up and six [6] during the firing of the DISPLAY; should CONSULTANT feel additional personnel are required, CITY approval must be obtained. All personnel on site prior to and during the DISPLAY shall be visually identifiable by brightly-colored and same-colored company shirts, or similar discernable apparel, with two and a half inch [2 1/2"] black letters "FIREWORKS AMERICA."

C. SECURITY:

CONSULTANT shall provide its own security on site from the time pyrotechnic material is first delivered to the commencement of the pyrotechnic DISPLAY.

D. REMOVAL OF MATERIAL:

CONSULTANT is responsible to ensure that all material and equipment is removed from the site immediately upon conclusion of the DISPLAY.

E. PERMITS:

CONSULTANT shall obtain any and all permits required by CITY. CITY will waive the fees for its required permits.

F. CANCELLATION:

1. BY CITY:

Although only to be enacted in extenuating circumstances, CITY retains the right to cancel DISPLAY. With thirty [30] days' written notice, CITY shall have no payment obligation; with less than thirty [30] days' notice, CITY shall pay CONSULTANT twenty percent [20%] of the contract price as a restocking fee.

2. BY CONSULTANT:

In the event CONSULTANT cancels DISPLAY, CONSULTANT shall refund any deposit made and pay CITY the sum of Five Thousand Dollars [\$5,000] as penalty for preventing CITY from providing the DISPLAY/PROJECT for its citizens.

G. POSTPONEMENT:

In the event CITY and CONSULTANT mutually agree that, due to weather conditions or other unforeseeable factors, postponement of the simulcast is preferable to cancellation, the DISPLAY/PROJECT may be rescheduled with no penalty to either PARTY. The PARTIES must agree to postponement no later than 9:00 a.m. on the morning of the scheduled DISPLAY/PROJECT.

City of Santee  
**COUNCIL AGENDA STATEMENT**

1F

**MEETING DATE**      January 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE**      **RESOLUTION AUTHORIZING EXECUTION OF A PROGRAM SUPPLEMENT AGREEMENT WITH THE STATE OF CALIFORNIA FOR THE CITYWIDE SIGN UPGRADE PROJECT**

**DIRECTOR/DEPARTMENT**      Pedro Orso-Delgado, Development Services *JK(fr)*

**SUMMARY**

On July 9, 2008 City Council approved a Master Agreement between the City of Santee and Caltrans for State and Federally funded projects. In order to get reimbursed for a specific project, Caltrans requires that a Program Supplement Agreement be executed for each project with authorization by a resolution of the City Council.

Recently the City sought and received a Federal Highway Safety Improvement Program (HSIP) grant to upgrade the regulatory and warning signs citywide.

This item requests City Council to authorize the Director of Development Services to execute a Program Supplement Agreement with Caltrans for the HSIP funded project to upgrade the regulatory and warning signs citywide. This project is included in the Capital Improvement Program Budget for Fiscal Year 2013-14 approved by Council on June 26, 2013.

**ENVIRONMENTAL REVIEW**

Categorically exempt from the provisions of the California Environmental Quality Act (CEQA) Section 15302 – Class 2.

*pm*  
**FINANCIAL STATEMENT**

The total project cost is estimated to be \$254,500, of which the grant will reimburse 90% (\$229,000) of all design, construction and project management costs. The remaining 10% (\$25,500) in matching funds will be funded with existing Gas Tax funds.

**CITY ATTORNEY REVIEW**       N/A       Completed

*JK*  
**RECOMMENDATION**

1. Adopt the Resolution authorizing the Director of Development Services to execute a Program Supplement with Caltrans for the HSIP grant funds for the Citywide Sign Upgrade Project; and
2. Direct staff to file a Notice of Exemption with the San Diego County Clerk's Office.

**ATTACHMENTS**

Resolution  
Agreement

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
AUTHORIZING EXECUTION OF A PROGRAM SUPPLEMENT AGREEMENT WITH THE  
STATE OF CALIFORNIA FOR THE CITYWIDE SIGN UPGRADE PROJECT**

**WHEREAS**, on July 9, 2008, City Council approved a Master Agreement with the State of California which was executed on July 17, 2008 for receiving State Funds and Federal Funds; and

**WHEREAS**, the City of Santee applied for and received a Federal Highway Safety Improvement Program (HSIP) grant for the project to upgrade the regulatory and warning signs citywide; and

**WHEREAS**, the HSIP grant shall reimburse the City of Santee 90% of all costs associated with the project up to an amount of \$229,000; and

**WHEREAS**, for a grant funded project, Caltrans requires that a Program Supplement Agreement be executed in order for the City to receive reimbursement for project costs.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

The Director of Development Services is authorized to execute a Program Supplement Agreement with the State of California for the Highway Safety Improvement Program (HSIP) grant for the Citywide Sign Upgrade Project.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 22nd day of January, 2014, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

**PROGRAM SUPPLEMENT NO. N014**  
to  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR FEDERAL-AID PROJECTS NO 11-5429R**

**Adv Project ID**                      **Date:** November 14, 2013  
1114000025                      **Location:** 11-SD-0-SNT  
   **Project Number:** HSIPL-5429(025)  
   **E.A. Number:**  
   **Locode:** 5429

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 07/17/08 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. \_\_\_\_\_ approved by the Administering Agency on \_\_\_\_\_ (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

**PROJECT LOCATION:**

Various locations throughout the City

**TYPE OF WORK:** Upgrade signs

**LENGTH:** 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds	
	LS30		LOCAL	OTHER
\$27,500.00		\$24,700.00	\$2,800.00	\$0.00

**CITY OF SANTEE**

**STATE OF CALIFORNIA**  
**Department of Transportation**

By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
Attest \_\_\_\_\_

By \_\_\_\_\_  
**Chief, Office of Project Implementation**  
**Division of Local Assistance**  
Date \_\_\_\_\_

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer                       Date 12/5/13                      \$24,700.00

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT



**SPECIAL COVENANTS OR REMARKS**

1. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.
2. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).
3. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

4. The Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
5. As a condition for receiving federal-aid highway funds for the PROJECT, the

**SPECIAL COVENANTS OR REMARKS**

Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Excluded Parties List System (EPLS).

6. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

7. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Please refer to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

City of Santee  
**COUNCIL AGENDA STATEMENT**

4A

**MEETING DATE:** January 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE**            **ANNUAL PRESENTATION OF LOCAL APPOINTMENTS LIST —  
BOARDS, COMMISSIONS & COMMITTEES**

**DIRECTOR/DEPARTMENT**            Patsy Bell, CMC, City Clerk *PB*

**SUMMARY**

At its December 11, 2013 City Council meeting, the City Council received the annual listing of all appointed Boards, Commissions and Committees, known as the Local Appointments List, in accordance with Government Code 54970 et seq., commonly known as the Maddy Act. The City Council directed this matter be returned at this meeting for annual review.

At this time, the following vacancies exist and are eligible for appointment:

- 1 vacancy on the Santee Park and Recreation Committee
- 1 vacancy on the Santee Library Committee

Council may wish to make appointments to these committees, and make changes and/or deactivate any board, commission, or committee that it believes has completed its original purpose in accordance with Council Legislative Policy Memorandum 84-1.

The attached master listing will be updated to reflect Council's action at this meeting and will be available for public review at the Santee Library and the City Clerk's Office as required by state law.

**FINANCIAL STATEMENT**            *jm*            N/A

**CITY ATTORNEY REVIEW**             N/A             Completed

**RECOMMENDATION**

1. Council action on recommended appointment(s), if any, as presented by Mayor at meeting; and
2. Reaffirmation/continuance of all other standing groups and representation as listed.

**ATTACHMENTS (Listed Below)**

Local Appointments List

CITY OF SANTEE  
LOCAL APPOINTMENTS LIST  
BOARDS, COMMISSIONS, AND COMMITTEES

Revised By:  
The City Clerk's Office  
December 2013

**PART ONE:**

The following Boards, Commissions, and Committees exist and function as a part of the City of Santee's internal municipal structure.

**CITY COUNCIL & SANTEE ELEMENTARY SCHOOL DISTRICT CONFERENCE COMMITTEE**

Established: 3/27/85 [City Council Minutes]. Established by City Council to meet with School Board Members to discuss selected items.

Qualifications: Member of City Council or School Board

Term: Annual

Representatives: Rob McNelis, Council Member  
John Minto, Council Member

School District: Ken Fox, Vice President [12/18/12]  
Dustin Burns, Clerk [12/17/13]

Appointed: 1/12/11 [McNelis]  
Reappointed: 1/25/12, 1/23/13

Appointed: 1/25/12 [Minto]  
Reappointed: 1/23/13

Phone: (619) 258-2304

## LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

### **COMMUNITY ORIENTED POLICING COMMITTEE**

**Established:** 8/14/96 [Resolution 129-96]. The purpose of the Committee is to make recommendations regarding the City's Community Oriented Policing Program. These may include recommendations regarding crime prevention, drug awareness, education programs, neighborhood watch programs, law enforcement staffing, and other issues regarding the City's overall policing effort. Committee recommendations may be forwarded to the Council for final action.

**Qualifications:** Members are set forth by Council and include a City Council Member, City Manager, Santee Sheriff's Station Commander, representatives from the Santee School District, Grossmont Union High School District, Chamber of Commerce, Santee Collaborative [1/23/08 City Council Minutes], Institute for Public Strategies [1/28/09 City Council Minutes], and a Citizen at Large to be appointed by the Mayor, with the approval of the City Council. Human Relations Representatives added [9/8/10 City Council Minutes].

**Term:** At the pleasure of the legislative body.

**Representatives:** John Minto, Council Member  
Keith Till, City Manager  
Captain Lisa Miller, Santee Sheriff's Station Commander  
Nancy Ortiz, Crime Prevention Specialist, Santee Sheriff Station  
John Schweller, Santee School District  
Tim Schwuchow, Principal, Santana High School  
Larry Oedewaldt, Vice Principal, Santana High School  
Paul Dautremont, Principal, West Hills High School  
Mary Nishikawa, Assistant Principal, West Hills High School  
Meredith Riffel, Santee Collaborative  
John Olsen, Executive Director, Santee Chamber of Commerce  
Richard Preuss, Institute for Public Strategies  
Thomas Carr, Human Relations Representative  
Tawni Jochens, Human Relations Representative

**Citizen at Large:** Warren Savage

**Appointed:** 1/25/12

**Reappointed:** 1/23/13

**Meetings:** Meetings are held on the 2<sup>nd</sup> Monday of each month at 2:00 p.m.; City Hall, 10601 N. Magnolia Avenue, Council Chambers Conference Room.

**Staff Assistance:** Jodene Dunphy, Director of Human Resources

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**LIBRARY COMMITTEE**

Established: 1/22/97 [City Council Minutes]. The purpose of the Committee is to act in an advisory capacity to the City Council on matters pertaining to library services in the City of Santee.

Qualifications: Two City Council Members, three representatives from the Friends of the Library, two from the Grossmont High School District, one from the County Library, one from the Santee School District, one from the Santee School District PTA, one from the Santee Historical Society, one from SMOAC, one from the Chamber of Commerce, one from the Santee Ministerial Council, and four members at large.

Term: At the pleasure of the legislative body.

Meetings: As needed.

Staff Assistance: Ed Ruiz, Senior Management Analyst, Community Services Department

Council Rep.: John Ryan, Council Member [Appointed 1/12/11]

Council Rep.: Randy Voepel, Mayor [Appointed 1/24/11]

**Library Committee Members:**

Penny Taylor, County Library  
Santee Branch

Marilynn Fitzpatrick  
Friends of the Library

Zoe Herald  
Friends of the Library

Sherrill Nelson  
Friends of the Library

Santee School District PTA

Diane El-Hajj,  
Santee School District

Grossmont Union HS District

Grossmont Union HS District

Elaine Murphy  
Santee Historical Society

SMOAC

Santee Chamber of Commerce

Gwen Jones-Lurvey  
Santee United Methodist Church

**Members at Large:**

Kimberley Layton  
Appointed: 5/10/00

VACANT  
Appointed:

Karen Stackpole  
Appointed: 1/26/05

Gabriel Pina  
Appointed: 6/24/09

**MANUFACTURED HOME FAIR PRACTICES COMMISSION**

**Established:** 6/10/94 [by City Ordinance 324]. Amended 8/26/94 by Ordinance 329, 10/28/98 by Ordinance 381, and on 1/24/01 by Ordinance 412. The purpose of the Commission is to ensure that the provisions of the Santee Manufactured Home Fair Practices Ordinance are appropriately implemented in Santee.

**Qualifications:** The Commission consists of five regular members. All members must be resident electors and are appointed by the Mayor, with the approval of the City Council. No member shall be:

- (a) a manufactured home owner or resident;
- (b) an owner, operator or manager of a manufactured home park;
- (c) any person owning or possessing any interest in, or operating or managing, any other rental property totaling four (4) or more dwelling units, whether such four (4) units are located on one parcel or lot, or are spread among several parcels or lots. As used in this section, "dwelling unit" shall mean an apartment unit, a condominium unit, or a single family residence.
- (d) a person with an identifiable economic or professional interest in the rights of park owners or residents.

**Term:** Each regular member shall be appointed to serve a two-year term. Each regular member shall hold office until a new member has been duly appointed.

**Meetings:** Meetings are held quarterly on the 3<sup>rd</sup> Thursday of March, June, September, and the 2<sup>nd</sup> Thursday of December at City Hall Council Chambers, 10601 Magnolia Avenue.

**Staff Assistance:** Tom Romstad, Senior Management Analyst, Development Services Department

**Commission Members:**  
(next page)

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**Commission Members:**

Thomas Carr, Chair

Appointed: 1/24/01

Reappointed: 2/12/03, 1/26/05, 1/24/07, 1/28/09, 1/12/11, 1/23/13

Term Ends: 2015

Lee E. Wilson

Appointed: 1/25/95

Reappointed: 1/22/97, 1/27/99, 1/24/01, 2/12/03, 1/26/05, 1/24/07, 1/28/09, 1/12/11,  
1/23/13

Term Ends: 2015

Rusty Williams

Appointed: 9/24/03

Reappointed: 1/26/05, 1/24/07, 1/28/09, 1/12/11, 1/23/13

Term Ends: 2015

Frank Bathrick

Appointed: 2/10/10

Reappointed: 1/25/12

Term Ends: 2014

Keshav Damoor

Appointed: 8/28/13

Reappointed:

Term Ends: 2014

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**SALARY SETTING ADVISORY COMMITTEE**

Established: 1/28/09 [City Council Minutes]. The purpose of the Committee is to make recommendations to the Council regarding the appropriate level of salary and benefits for the Mayor and the City Council.

Qualifications: Appointments are made by the Mayor, with the approval of the City Council.

Term: At the pleasure of the legislative body.

Meetings: On an as-needed basis at City Hall, 10601 Magnolia Avenue, Council Chambers Conference Room.

Staff Assistance: Kathy Valverde, Assistant to the City Manager

**Committee Members:**

Karen Bisignano	Appointed: 1/28/09
Bill Howell	Appointed: 1/28/09
Tom Lemmon	Appointed: 1/28/09
Marilynn Linn	Appointed: 1/28/09
James Montague	Appointed: 1/28/09
Warren Savage	Appointed: 1/28/09
Arnold Winston	Appointed: 1/28/09
Keshav Damoor	Appointed: 8/28/13

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**SANTEE PARK AND RECREATION COMMITTEE (SPARC)**

Established: 9/28/81 [Resolution 75-81]. The purpose of the Committee is to act in an advisory capacity to the City Council on matters pertaining to municipal parks and recreation programs in the City of Santee. April 26, 1995, Council adopted revised bylaws [City Council Minutes].

Qualifications: Resident appointments to the Santee Park and Recreation Committee are made by the Mayor, with the approval of the City Council.

Term: At the pleasure of the legislative body.

Meetings: Meetings are on the first Thursday of each month at 6:30 p.m. at City Hall, 10601 Magnolia Avenue, Conference Room. in Bldg. 6, Community Services

Staff Assistance: Bill Maertz, Director of Community Services; and Heather Heckman, Administrative Secretary

**Committee Members:**

Anita Bautista Appointed: 10/11/95

Ken Fox, Chair Appointed: 4/28/99

Lisa Neely, Vice-Chair Appointed 6/13/01

Rusty Williams Appointed: 10/24/01

Charles Hattaway, Secretary Appointed: 6/11/03

VACANT Appointed:

James Dreisbach-Towle Appointed: 5/11/05

Arli Wolfson Appointed: 4/08/09

Heather Jones Appointed: 5/25/11

Alan Tuthill Appointed: 6/22/11

**Alternate Member #1:**

John Morley Appointed: 1/25/12

**Alternate Member #2:**

Laqueta Strawn Appointed: 1/25/12

**PART TWO**

The following Boards, Commissions, and Committees, external to the City of Santee's internal governmental process, have appointed delegates to represent the City of Santee.

Unless otherwise stated, appointments are made by the Mayor, with the approval of the City Council.

**JOINT AGENCIES**

**ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY**

This Joint-Agency body studies matters related to the abatement, removal, and disposal of abandoned, wrecked, dismantled, or inoperative vehicles in order to protect the health and safety of citizens. [Resolution No. 170-91]

Qualifications: The Board of Directors of the San Diego Service Authority for Freeway Emergencies shall constitute the members of the Board of Directors of the San Diego Abandoned Vehicle Abatement Service Authority.

Term: Annual.

Representatives: Chairwoman Ann Kulchin, City of Carlsbad  
Bill Horn, County Board of Supervisors, 5th District  
Ron Roberts, County of Board of Supervisors, 4th District  
Council Member Lorie Zapf, City of San Diego, District 6  
Council Member David Alvarez, City of San Diego, District 8  
Council Member John Minto, City of Santee

Appointed: 1/12/11 [Minto]

Reappointed: 1/25/12

Meetings: ***Currently, there are no meetings scheduled. The City will be contacted once this committee begins meeting again.***

Meetings are held bimonthly at the County Administration Center, 1600 Pacific Highway, Room 303, San Diego, CA 92104.

Contact Person: Ronald Villa, Program Manager

Address: Stacy Roberts  
San Diego Police Department  
1401 Broadway, MS 715  
San Diego, CA 92101

Phone: (619) 840-1336

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**CITY SELECTION COMMITTEE (League of California Cities)**

Established: Under the auspices of the League of California Cities, San Diego County Division, this committee makes appointments to LAFCO, the Service Authority for Freeway Emergencies, and the Abandoned Vehicle Abatement Service Authority.

Qualifications: Every City Mayor automatically is a representative.

Term: 2012 (Corresponds to the Mayor's term)

Meetings: This committee meets as needed, usually on the 2<sup>nd</sup> Monday in October.

Representative: Randy Voepel, Mayor

Contact Person: Marvice Mazyck, Program Manager for County Clerk of the Board of Supervisors  
County of San Diego  
1600 Pacific Highway, Room 402  
San Diego, CA 92101-2471

Phone: (619) 531-4870

**COMMUNITY LEADERS FORUM MCAS MIRAMAR**

Established: 4/28/99 [City Council Minutes]. Meetings to provide current information regarding ongoing activities at the base relating to helicopter flight patterns at MCAS Miramar.

Qualifications: Member of the City Council

Term: Annual

Representative: Randy Voepel, Mayor

Resident Co-Rep: James D. Panknin

Appointed: 6/9/04

Reappointed: 1/26/05, 1/25/06, 1/24/07, 1/23/08, 1/28/09, 1/27/10, 1/12/11, 1/25/12, 1/23/13

Contact: Colonel Philip Parkhurst, AC-S

Address: Community Plans and Liaison Officer  
Attn: Laura Thornton  
P. O. Box 452001  
San Diego, CA 92145-2001

Phone: (858) 577-6603

Meetings: Third Thursdays, monthly, at 5:30 p.m. at MCAS Miramar.

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**EAST COUNTY ECONOMIC DEVELOPMENT COUNCIL**

Established: 12/12/84 [City Council Minutes].

Rejoin: 7/23/86 [City Council Minutes].

Qualifications: Position-specific; Mayor and Council Member.

Term: Annual

Meetings: Second Monday, monthly, 7:30 a.m. in County Supervisor District 2 East County Board Room located at 1870 Cordell Court, Suite 202, El Cajon.

Representative : John Minto, Council Member

Alternate: Randy Voepel, Mayor

Deactivated: 11/18/92

Reactivated: 1/14/93

Appointed: 12/5/00 [Voepel] and 2/12/03 [Minto]

Reappointed: 1/24/01, 1/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06, 1/24/07, 1/23/08, 1/28/09, 1/27/10, 1/12/11, 1/25/12, 1/23/13

Address: East County Economic Development Council  
1870 Cordell Court, Suite 202  
El Cajon, CA 92020

Phone: (619) 258-3670

Contact Person: Jo Marie Diamond, President/Chief Executive Officer

**GOODAN RANCH POLICY COMMITTEE**

**Established:** In July, 1991, an agreement was signed by the State of California Department of Fish and Game, the County of San Diego, the City of Poway, and the City of Santee to jointly purchase Goodan Ranch. The Joint Powers Agreement, effective November 7, 1995, establishes the Goodan Ranch Policy Committee.

**Qualifications:** The Goodan Ranch Policy Committee is comprised of three elected representatives, appointed by the governing bodies of the County of San Diego, the City of Poway, and the City of Santee, and one representative from the State of California Department of Fish and Game. An alternate is also appointed by each of the Public Agencies.

**Term:** Annual.

**Meetings:** Once annually.

**Representative:** Rob McNelis, Council Member

**Appointed:** 1/12/11

**Reappointed:** 1/25/12, 1/23/13

**Alternate:** Keith Till, City Manager, or designee.

**Contact Person:** Bill Maertz, Director of Community Services

**Address:** City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071

**Phone:** (619) 258-4100, Extension 126

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**HEARTLAND COMMUNICATIONS FACILITY COMMISSION\***

Established: 7/23/86 [Council Minutes]. The Governing body of Heartland Communications Facility Authority-Board of Chiefs. Each public agency which is a party to this Agreement, has one seat on the Commission. The cities of El Cajon, Lemon Grove, Santee, and La Mesa, and the Alpine, Bostonia, Lakeside, and San Miguel Fire Protection Districts jointly equip, maintain, operate, and staff a facility thereby providing emergency call receiving and dispatching services to said public agencies.

Qualifications: Member of governing body of Public Agency

Term: Per appointing public agency.

Meetings: Fourth Thursdays quarterly at the Fire Station at 100 East Lexington, 4:00 p.m.

Representative: Randy Voepel, Mayor  
Alternate: John Minto, Council Member

Appointed: 12/3/96 [Voepel] and 1/24/07 [Minto]  
Reappointed: 1/22/97, 1/28/98, 1/27/99, 1/26/00, 1/24/01, 1/23/02, 2/12/03, 1/28/04, 1/26/05, 1/25/06, 1/24/07, 1/23/08, 1/28/09, 1/27/10, 1/12/11, 1/25/12, 1/23/13

Contact:	Valerie Nellis Heartland Communications Facility Authority 100 East Lexington Ave. El Cajon, CA 92020	Diane McClarty, Communications Director Heartland Communications Facility Authority 100 East Lexington Ave. El Cajon, CA 92020-4517 (619) 441-1624 FAX: (619) 444-5982
Phone:	(619) 441-1623	

*\*Stipend Received*

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**HEARTLAND FIRE TRAINING FACILITY AUTHORITY COMMISSION\***

Parties involved have common powers to secure the construction and operation of a fire training facility for training personnel, etc., at the Owens Tower Fire Training Facility.

Established: 12/01/73

Qualifications: Agency member Heartland Fire Training Facility Authority

Term: Per appointing public agency.

Meetings: Second Thursdays quarterly at El Cajon City Hall, Fifth Floor Conference Room at 4:00 p.m.

Representative: Rob McNelis, Council Member [1/12/11; changed from alternate to representative 1/23/13]

Alternate: John Ryan, Council Member [1/12/11; changed from rep to alternate 1/23/13]

Appointed: 1/12/11

Reappointed: 1/25/12, 1/23/13

Contact: Dave Miller  
Heartland Communications Facility Authority  
1301 N. Marshall Avenue  
El Cajon, CA 92020

Phone: (619) 441-1623

*\*Stipend Received*

**LEAGUE OF CALIFORNIA CITIES**

Qualifications: Members of the City Council.

Term: Annual

Representative: John Minto, Council Member [1/26/05]

Alternate: Rob McNelis, Council Member [1/12/11]

Appointed: 1/26/05 [Minto] and 1/12/11 [McNelis]

Reappointed: 1/25/06, 1/24/07, 1/23/08, 1/28/09, 1/27/10, 1/12/11, 1/25/12, 1/23/13

Address: League of California Cities  
P.O. Box 82081  
San Diego, CA 92138-2081

Phone: (916) 658-8200

Contact Person: Catherine Hill, Regional Representative

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**METROPOLITAN TRANSIT SERVICES (MTS) (formerly MTDB)\***

Established: 1/31/85 [City Council Minutes].

Qualifications: Members of the City Council.

Term: Annual.

Representative: John Minto, Council Member [1/12/11]

Alternate: Rob McNelis, Council Member [1/12/11]

Appointed: 1/12/11

Reappointed: 1/25/12, 1/23/13

Address: Metropolitan Transit Development Board  
1255 Imperial Avenue, Suite 1000  
San Diego, CA 92101-7490

Phone: (619) 557-4515

Contact Person: Nikki Machado, Executive Assistant to CEO Paul Jablonski and Clerk of the Board

*\*Stipend Received*

**MISSION TRAILS REGIONAL PARK TASK FORCE**

This Committee, comprised of representatives of various cities and agencies, advises on matters pertaining to acquisition, development, operation, and maintenance of Mission Trails Regional Park.

Qualifications: Member of the City Council

Term: Annual

Membership: The Mission Trails Regional Park Task Force is comprised of two members from the San Diego City Council, one of whom shall be from the Council District in which the Regional Park is located, two members from the County Board of Supervisors, one of whom shall be from the Supervisorial District in which the Regional Park is located, one member from the Santee City Council, one member from the La Mesa City Council, and the Chairperson of the Mission Trails Regional Park Citizens Advisory Committee.

Meetings: Third Wednesday of odd numbered months at 12:15 p.m. at the San Diego City Administration Building, 202 C Street.

Representative: Rob McNelis, Council Member [1/12/11]

Alternate: John Ryan, Council Member [1/12/11]

Appointed: 1/12/11

Reappointed: 1/25/12, 1/23/13

Contact Person: Steve Haupt, District Manager,

Address: 202 C Street, MS 35A  
San Diego, CA 92101-3860

Phone: (619) 533-6733

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2013

**Citizens Advisory Committee For Mission Trails Regional Park**

Qualifications: City of Santee resident.

Term: Although the Mayor has term length discretion, representatives typically serve a term concurrent with the appointing Mayor. Appointment process requires each represented group nominate a member every two years in the odd numbered years, so that nomination can be considered at task force's January meeting. The group is an eleven (11) member group.

Representative: Frank Bathrick

Appointed: 12/11/13

Reappointed:

Alternates: Chair and Vice Chair of Santee Park and Recreation Committee (Alternates per Council meeting 03/13/91)

Meetings: Meetings are held at 7:00 p.m. on the first Tuesday of odd numbered months at the Mission Trails Regional Park Visitor and Interpretive Center.

Contact Person: David Monroe, District Manager, Northern Parks Division  
202 C Street, MS 35A  
San Diego, CA 92101-3860

Phone: (619) 525-8286

**SAN DIEGO AIRPORT AUTHORITY BOARD**

This Joint-Agency body, created January 1, 2003, convenes on matters connected to its state-mandated mission to effectively manage and operate San Diego International Airport and address the region's long-term air transportation needs.

Qualifications: A member of one of the East County City Councils or a resident of one of the East County cities.

Term: 3 years

Membership: The Airport Authority is governed by an appointed board of nine members who represent all areas of San Diego County and three ex-officio members.

Meetings: First Thursday of every month at 9:00 a.m. on the Third Floor of the Commuter Terminal at the San Diego International Airport.

Representative: Mary Sessom, Lemon Grove Mayor  
Term Expires: January 31, 2016

Appointing Authority: East County area mayors

Appointed: 2/4/13

Contact Person: Tony Russell, Authority Clerk  
Address: San Diego International Airport  
Commuter Terminal, 3rd Floor - Board Conference Room  
3225 N. Harbor Dr. - San Diego, CA 92101

Phone: (619) 400-2550

**SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) Board of Directors\***

Qualifications: Members of the City Council

Term: Annual

Representative: Jack Dale, Council Member [1/26/05]

Alternate: John Minto, Council Member [1/12/11]

2<sup>nd</sup> Alternate: Rob McNelis, Council Member [1/12/11]

Appointed: 1/26/05

Reappointed: 1/25/06, 1/24/07, 1/23/08, 1/28/09, 1/27/10, 1/12/11, 1/25/12, 1/23/13

Address: SANDAG  
401 B Street, Suite 800  
San Diego, CA 92101

Phone: (619) 699-1900

Contact Person: Tessa Lera, Clerk of the Board; (619) 699-1991

*\*Stipend Received*

**COUNTY SERVICE AREA (CSA) 69 (PARAMEDICS)**

Service Area (CSA) 69 (Paramedics) provides input to the County of San Diego relative to paramedic services offered to the Santee/Lakeside area. The group advises on the level of such services, how services might be better provided, and on the funding and budgetary aspects of the program within this service district.

Qualifications: City of Santee resident representative and a Member of the Santee City Council.

Term: Although the Mayor has term length discretion, Resident Representatives typically serve a term concurrent with the appointing Mayor. Council Representatives have no specified term length.

Membership: Members are appointed by participating organizations: two at-large members from the City of Santee, one resident of the City and one City Council Member, both appointed by the Mayor with the approval of the City Council; one representative each from the Santee School District; Santee Chamber of Commerce; Lakeside Fire Protection District; Lakeside Planning Committee; Lakeside Chamber of Commerce; Lakeside Union School District, East County Fire Protection District, and Grossmont Hospital District.

Reference Dates: 11/22/82 [Council Minutes], 9/04/85 [Resolution 175-85] change in membership.

Representative: Randy Voepel, Mayor [12/3/96]  
Alternate: John Minto, Council Member [1/26/05]

Resident: Warren H. Savage, Jr.  
Appointed: 1/24/96

Reappointed: 1/24/96, 1/22/97, 1/28/98, 1/27/99, 1/26/00, 1/24/01, 1/23/02, 2/14/01, 2/12/03, 1/28/04, 1/26/05, 1/25/06, 1/24/07, 1/23/08, 1/28/09, 1/27/10, 1/12/11, 1/25/12, 1/23/13

Contact Person: Adria Cavanaugh, CSA Administrator

Address: San Diego County Health and Human Services Agency  
Emergency Medical Services  
6255 Mission Gorge Road  
San Diego, CA 92120-3599

Phone: (619) 285-6429

Meetings: Meetings are held on the second Thursday of the month quarterly or on an as-needed basis at the Lakeside Fire Protection District, 12216 Lakeside Avenue, Lakeside.

Staff Assistance: Fire Department

**UNIFIED SAN DIEGO EMERGENCY SERVICES ORGANIZATION**

Address: Office of Disaster Preparedness  
5580 Overland Avenue, Suite 100  
San Diego, CA 92123

Contact Person: Shirla Hueth

Phone: (858) 715-2211

**Disaster Council**

Qualifications: Position-specific

Term: Annual

Representatives: Randy Voepel, Mayor, as Chairperson; Keith Till, City Manager, as Director of Emergency Services; and Richard Mattick, Deputy Fire Chief, as Assistant Director of Emergency Services.

Appointed: 10/26/81 [Council Minutes], 11/09/81 [Ordinance 35]

City of Santee  
**COUNCIL AGENDA STATEMENT**

6A

**MEETING DATE**                      JANUARY 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH ATKINS NORTH AMERICA INC. TO DEVELOP THE SUSTAINABLE SANTEE ACTION PLAN

**DIRECTOR/DEPARTMENT**                      Melanie Kush, Development Services 

**SUMMARY**

The preparation of a "Sustainable Santee" action plan ("plan") that establishes goals and policies for reducing greenhouse gas (GHG) emissions generated in the community is required by state law. Several jurisdictions in this region have already prepared plans, or are in the process of developing them: Escondido, Vista, San Marcos, La Mesa, National City, Chula Vista, Imperial Beach, San Diego, and the County of San Diego. Similar to other cities, Santee proposes a plan based on reasonable, locally-tailored goals and policies, implementing measures, sustainability features, and strategies, including development screening tables, to assist developers in their efforts to comply with federal and state environmental laws. As such, among the plan's goals would be to provide development certainty through attainable mitigation measures and strategies that address air quality impacts in environmental documents. Air quality assessments/calculations of GHG emissions are highly technical in nature. A consulting firm would bring the specialized and highly technical expertise to the development of a plan for Santee.

A "Sustainable Santee" action plan would streamline the CEQA review process, reduce development uncertainty by establishing clearly defined thresholds of significance for environmental reviews, and reduce the cost of development by conducting a GHG analysis holistically rather than on an individual project basis. Additionally, the plan would include an updated review of municipal operations and may identify further energy efficiencies and potential cost saving measures for the City.

In October 2013, staff solicited proposals for consultant services to help develop a sustainability (climate action) plan. Six firms submitted proposals and the top three firms were interviewed. Based on an analysis of the completeness of their submittal, climate action plan experience, staff qualifications, and the cost of services, staff recommends Atkins North America Inc. to assist with the preparation of the plan for a not to exceed amount of \$106,400.

**ENVIRONMENTAL REVIEW**                      Categorized Exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Section 15306 for Information Collection.

**FINANCIAL STATEMENT**                      A total of \$110,000 was programmed for CAP consultant services in the adopted fiscal year 2013-2014 and 2014-2015 General Fund Operating Budgets. The proposed contract, spanning two fiscal years, is for a not to exceed amount of \$106,400 for GHG projections and the development of a climate action plan. This expenditure could be offset by grants that may become available.

**CITY ATTORNEY REVIEW**                       N/A                       Completed

**RECOMMENDATION**                      Adopt the resolution authorizing the City Manager to execute a professional services agreement with Atkins North America Inc. in an amount not to exceed \$106,400 and accelerating the fiscal year 2014-15 appropriation of \$26,400 to fiscal year 2013-14.

**ATTACHMENTS**                      Staff Report                      Resolution

**STAFF REPORT – PROFESSIONAL SERVICES AGREEMENT  
SUSTAINABLE SANTEE ACTION PLAN  
CITY COUNCIL MEETING, JANUARY 22, 2014**

**A. BACKGROUND**

Santee’s “Sustainability Project”

Among the strategies that help reduce GHG emissions are the use of recycled water, street light replacement with LED lights, emphasis on pedestrian connectivity, promoting solar installations and using more energy efficient equipment and vehicles.

In 2008, the City launched its “Sustainability Project.” This program established 22 goals ranging from energy efficiency measures, to water usage. Since the program began, the City has implemented many energy efficiency programs mostly involving municipal property and operations. Additionally, the City adopted a Property Assessed Clean Energy program (PACE) which is designed to facilitate financing of solar photovoltaic systems.

The measures successfully implemented under the “Sustainability Project” to date will be credited toward meeting the goals of state mandates (AB 32 and SB 97), bills which are directly related to climate action planning and compliance with the California Environmental Quality Act (CEQA).

State laws

Assembly Bill (AB 32), the Global Warming Solutions Act of 2006, required the California Air Resources Board (CARB) to adopt rules and regulations that would achieve GHG emissions equivalent to 1990 statewide levels by 2020. In their 2008 Scoping Plan, CARB established a reduction goal of 15% from current levels in order to achieve the 1990 GHG emissions levels. Senate Bill (SB 97) amended the CEQA statute to clearly establish that GHG emissions and the effects of GHG are appropriate subjects for CEQA analysis. Pursuant to this legislation the State provided regulatory guidance with respect to the analysis and mitigation of the potential effects of GHG emissions. These guidelines (Section 15183) added provisions for the adoption of climate action plans that would allow for tiering and streamlining of CEQA analysis for subsequent development projects.

**B. ELEMENTS OF THE SUSTAINABLE SANTEE ACTION PLAN**

The plan will build upon the Sustainability Project’s activities, and will

- ✓ Demonstrate consistency with State goals for reducing GHG emissions to meet the CEQA requirements of a qualified GHG reduction plan
- ✓ Provide GHG reductions in a way that is business-friendly and keeps the City economically competitive
- ✓ Ensure consistency with current City and regional plans and policies

Specific to environmental compliance, the plan will also:

- ✓ Quantify GHG emissions, both existing and projected
- ✓ Establish a threshold (based on scientific evidence), below which the contribution to GHG emissions would not be cumulatively considerable
- ✓ Provide a tool that will identify and analyze the GHG emissions resulting from specific actions or categories of actions
- ✓ Specify measures that, if implemented, would collectively achieve the specified emission level
- ✓ Establish mechanisms to monitor the plan's progress toward achieving the required level of GHG emissions

#### **C. CONSULTANT SELECTION PROCESS**

Development of a climate action plan requires technical expertise in GHG and air quality standards. In October 2013, the City solicited input from eight planning firms for consultant services to help develop a sustainability (climate action) plan. The preliminary budget for the project was \$110,000 (\$80,000 this fiscal year and an additional \$30,000 in fiscal year 2014-2015). Six firms submitted proposals by the November deadline. The cost of these proposals ranged from \$104,122 (Rincon) to \$110,000 (Dudek). The six submittals were evaluated for completeness, experience of the firm with other Climate Action Plans, qualifications of the staff involved, the firm's approach to the project, comprehensiveness of plan, and cost of services. The top three ranked firms, Atkins North America, Inc. (\$106,400), Helix Environment Planning Inc. (\$108,630), and Rincon Consultants (\$104,122) were then invited for an interview which occurred on December 18, 2013.

Based on a review of their proposals and their performance at the interviews, staff felt that Atkins was the most qualified to do this job for the City of Santee. Atkins has recently completed climate action plans for the County of San Diego, the City of Escondido, and over 40 other jurisdictions in California. Staff felt that Atkins best understood the City's desire to comply with State regulations while remaining economically competitive in the region. Approval of the action would allow the City Manager to enter into an agreement with Atkins North America.

#### **D. NEXT STEPS**

The creation of a climate action plan for Santee will take approximately one year and would be developed / implemented in six phases. First, the existing GHG inventory would be updated to conform to current best practices and methodologies. It would reflect policy changes and development that have occurred since the City's 2005 inventory. The second phase would forecast future GHG emissions and set reduction targets. A large portion of this process would involve developing projections in the number of vehicle miles travelled (VMT) in

Santee. This effort would be coordinated with the update to the Circulation Element. In the third step, measures to reduce GHG emissions would be quantified and evaluated for their effectiveness in achieving the State mandated reductions. The fourth part would involve creating a draft document along with a CEQA document. Included in phase five would be City-hosted public meetings and other public engagement activities to answer questions and explain this document to the citizens of Santee. The plan would then be submitted to the City Council for review. If approved by the City Council, the sixth step would involve the implementation of the plan by staff and the monitoring of the plan's effectiveness on an annual basis.

**E. ENVIRONMENTAL REVIEW**

A Notice of Exemption has been prepared finding the project Categorically Exempt from the provisions of the California Environmental Quality Act pursuant to Section 15306, "Information Collection", Class 6 of the CEQA Guidelines, because the project involves is part of a study leading to an action which a public agency has not yet approved. A review under the California Environmental Quality Act would be conducted when the Sustainable Santee Action is brought forward for approval.

**F. STAFF RECOMMENDATION**

Approve the attached resolution which authorizes the execution of a professional services agreement with Atkins North America, Incorporated in an amount not to exceed \$106,400 for consultant services related to the development of the Sustainable Santee Action Plan and which accelerates the fiscal year 2014-15 appropriation of \$26,400 to fiscal year 2013-14.

City of Santee  
**COUNCIL AGENDA STATEMENT**

6B

**MEETING DATE**            JANUARY 22, 2014

**AGENDA ITEM NO.**

**ITEM TITLE**    RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVES PROGRAM UNDER THE SAFE DRINKING WATER, WATER QUALITY AND SUPPLY, FLOOD CONTROL, RIVER AND COASTAL PROTECTION BOND ACT OF 2006 (PROPOSITION 84)

**DIRECTOR/DEPARTMENT**            Melanie Kush, Development Services *MK*

**SUMMARY**    The State of California has solicited grant proposals under the Sustainable Communities Planning Grant and Incentives Program. The principal goal of this program is to fund the development and implementation of plans that lead to significant reductions in greenhouse gas emissions (GHGs) in a manner consistent with the State Planning Priorities, AB32-The California Global Warming Solutions Act of 2006, and the current State Environmental Goals and Policy Report.

The program is managed by the State Department of Conservation and seeks grant proposals ranging from \$50,000 to \$1,000,000. The program is funded through the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Act of 2006 (Proposition 84). Grant applications are due by February 28, 2014. There is a 10% minimum local match requirement. The application must include a City Council resolution that authorizes submittal of the application. The attached resolution contains all elements required by the application.

Staff is proposing grant application in the amount of \$130,000 under this program to fund the development of a Sustainable Santee Action Plan that is in compliance with State directives and to develop advanced monitoring tools that will help staff track progress in GHG emission reductions into the future. The money would be used to offset the cost of a professional services contract for the development of the plan and pay for staff costs involved in the process.

**ENVIRONMENTAL REVIEW**    This action is not a project subject to CEQA as it results in an application for grant funding and, therefore it can be seen with certainty that it will have no significant impact on the environment (CEQA Guidelines 15061(b)(3)). CEQA review will be conducted when a completed sustainability / climate action plan is presented to the City Council.

*m*  
**FINANCIAL STATEMENT**    The grant requires a 10% minimum local matching requirement. The matching funds would come from amounts already appropriated in the adopted General Fund operating budget for the development a sustainability plan. Payments from the State under this grant are made on a reimbursable basis, meaning some delay between City outlay of funds and repayment by the State.

**CITY ATTORNEY REVIEW**             N/A     Completed

**RECOMMENDATION**    Adopt the resolution authorizing the submittal of an application for a grant under the Sustainable Communities Planning Grant and Incentives Program and allow the City Manager to execute a grant agreement with the State of California.

**ATTACHMENT**            Resolution

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVES PROGRAM UNDER THE SAFE DRINKING WATER, WATER QUALITY AND SUPPLY, FLOOD CONTROL, RIVER AND COASTAL PROTECTION BOND ACT OF 2006 (PROPOSITION 84)**

**WHEREAS**, the Legislature and the Governor of the State of California have provided funds for the program shown above; and

**WHEREAS**, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

**WHEREAS**, said procedures established by the Strategic Growth Council require a resolution certifying the approval of the application by the Applicant's governing board before submission of said application to the State; and

**WHEREAS**, the applicant, if selected, will enter into an agreement with the State of California to carry out the development of the proposal.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Santee City Council,

1. Approves the filing of an application for Sustainable Santee Action Plan in order to become a sustainable community; and
2. Certifies that the applicant understands the assurances and certification in the application; and
3. Certifies that applicant or title holder will have sufficient funds to develop the Proposal or will secure the resources to do so; and
4. Certifies that the Proposal will comply with any applicable laws and regulations; and
5. Appoints the City Manager, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests, and so on, which may be necessary for the completion of the aforementioned project.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 22<sup>nd</sup> day of January, 2014, by the following roll call vote to wit:

**AYES:**  
**NOES:**  
**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**